



**CITY COUNCIL
RETREAT – WORKSHOP SESSION MINUTES
DECEMBER 14, 2019**

PRESENT:

Dr. Larry Wallace Jr., Mayor

COUNCIL MEMBERS:

Emily Hill, Place 1
Maria Amezcua, Place 2
Dr. Christopher Harvey, Place 3
Danny Scarbrough, Place 4
Deja Hill, Mayor Pro Tem, Place 5
Valerie Dye, Place 6

CITY STAFF:

Thomas Bolt, City Manager
Lluvia T. Almaraz, City Secretary
Paige Saenz, City Attorney
Lydia Collins, Director of Finance
Ryan Phipps, Chief of Police
Tracey Vasquez, HR Coordinator
Debbie Charbonneau, Community Development Manager
Heath Ferguson, IT Manager
Michael Tuley, Public Works Director
Frank Phelan, P.E., City Engineer
Paige Saenz, City Attorney

WORKSHOP SESSION – 9:00 A.M.

With a quorum of the Council Members present, the workshop session of the Manor City Council was called to order by Mayor Dr. Wallace Jr. at 9:10 a.m. on Saturday, December 14, 2019, in the Manor City Hall, 105 E. Eggleston St., Manor, Texas.

PLEDGE OF ALLEGIANCE

At the request of Mayor Wallace Jr., Chief of Police Phipps, let the Pledge of Allegiance.

PUBLIC COMMENTS

No one appeared to speak at this time.

At the request of City Manager Bolt, Department Introductions and the attached PowerPoint Presentations were made for the following departments.

- Public Works Department – Michael Tuley, Director of Public Works
- Police Department – Ryan Phipps, Chief of Police
- Community Development Department – Debbie Charbonneau, Comm. Dev. Manager
- Human Resources Department – Tracey Vasquez, HR Coordinator
- City Secretary's Office – Lluvia T. Almaraz, City Secretary
- IT Department – Heath Ferguson, IT Manager
- Engineer Department – Frank Phelan, P.E., City Engineer
- Finance Department – Lydia Collins, Director of Finance
- Attorney's Office – Paige Saenz, City Attorney
- Development Services Department – Thomas Bolt, City Manager

The discussion was held regarding the following:

- Hotel Occupancy Taxes (HOT) Funds
- Public Improvement District (PID) vs Tax Increment Reinvestment Zones (TIRZ)
- Transportation Plan
- City Council Rules of Procedures
- Creation of a Council Committee to review the Rules of Procedure annually
- Consent Agenda
- Conflict of Interest
- Public Hearings
- Reading of Ordinances
- Charter Review Committee
- Ethics Commission

Mayor Wallace Jr. suggested for the Goals & Vision topic to be discussed on a later date. He requested two (2) priority city goals from each Council Member to be sent to him. He briefly discussed his goals regarding Economics, Roads, and Communication.


There was no action taken.

ADJOURNMENT

The Workshop Session of the Manor City Council Adjourned at 4:29 p.m. on Saturday, December 14, 2019.

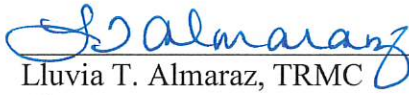
These minutes approved by the Manor City Council on the 15th day of January 2019.

APPROVED:



Dr. Larry Wallace Jr.
Mayor

ATTEST:



Lluvia T. Almaraz, TRMC
City Secretary



City of Manor

Bulk Trash Drop Off

ITEMS ACCEPTED	ITEMS NOT ACCEPTED	
Bundled Branches	Bags of Cement	Dead Animals
Extra Bags of Leaves	Cinder Blocks / Bricks / Rocks	Tires
Chairs / Recliners / Couches	Railroad Ties	Carpet
Carboard Boxes	Chemicals / Batteries / Wet Paint	Electronics / TVs / Computers
A/C Units **/ Appliances **	Steel / Metal / Door Frames	Construction Debris / Dirt
Large Furniture / Mattresses	Tile / Sheet Rock / Glass	Bath Tubs / Toilets
Water Heaters	Fencing and Remodeling Debris	Hazardous Materials

***** Refrigerators must have door removed. Both Refrigerators & A/C units must be technician certified Freon free.***

Bulk Drop Off is for Manor Residential debris *only*.

No commercial accounts or commercial debris will be serviced.

CITY WILL ACCEPT (1) PICKUP TRUCK SIZE LOAD PER APPOINTMENT. ** NO UHAULS OR TRAILERS **

Resident can drop off bulk items up to 4 times a year.

Bulk Drop Off Hours: Friday's 1pm-4pm

Address: 547 Llano St. Manor, TX 78653

Bulk Drop Off is scheduled by appointment *only*. To set an appointment, please contact Melissa Sanchez at 512-272-5555 Ext. 3.

MANOR POLICE STATISTICAL DATA

To Date 2019 – Council Retreat



Manor Police Department

Ryan S. Phipps – Chief of Police

402 W. Parsons St.
Manor, Texas 78653

512.272.8177
police@cityofmanor.org
www.cityofmanor.org/police

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Manor Police Department

City Council Retreat – Departmental Introductions

The purpose of this document comes after the election the Manor City Council for the description of the organization, statistical data and information covering important topics.

Department Mission & Values

Mission Statement:

The mission of the Manor Police Department is to maintain order, preserve and protect the life, peace and property of the citizens of the City of Manor, and to enforce the laws within the frame of the United States constitution. The Manor Police Department and its individual members will, without favor or prejudice, work cooperatively with the public to provide a safe community and strive to enhance the quality of life for all citizens.

Values:

The Manor Police Department is dedicated to maintaining the highest moral and ethical standards, through the principles of pride, honesty, trust and courage. The Manor Police Department is dedicated to treating our employees and citizens with dignity, respect and equality. The Manor Police Department is committed to developing well-trained, highly motivated and courteous employees to serve our community and organization with pride and professionalism.

ORGANIZATION

Administration and Staffing

The Manor Police Department is made up of 37 employees, led by Chief Ryan Phipps. There are 31 sworn peace officers and 6 civilian employees.

Administrative Division

Chief Ryan Phipps
Captain Denver Collins
Lieutenant James Allen

Investigations

Sergeant Craig Struble
Detective Brandon Handy
Detective Anne Lopez
Detective Kailey Krumpfer

Patrol Division¹

Day Shift

Sergeant Zon Lout
Officer Marshall Surovik
Officer Albert Diver
Officer Bryan Estrada
Officer Shaun Harr

Sergeant Lawrence Rideau
Officer Gloria Rock
Officer Trevor Tate
Officer Andrew Cehand

Night Shift

Sergeant Randall Anderson
Officer Jessica Jones
Officer Aaron Howe
Officer Shawn Pettersen
Officer Billy Speedy

Sergeant Adam Crews
Officer David Milton
Officer Adrienne Stone
Officer Dylan Harr
Officer Nelson Francis

Traffic Division

Sergeant Colt Stigent
Officer Colton Haupt
Officer Andrew Cruise

Victim Services

Samantha Montemayor - Coordinator
Kara McLeod – Specialist
Margarita Guerrero – Specialist

Civilian Staff

Robyn Jackson – Supervisor
Cynthia Turner – Clerk
Sandra Bocksnick - Clerk

Vacancies²

Patrol Officer
Animal Control Officer

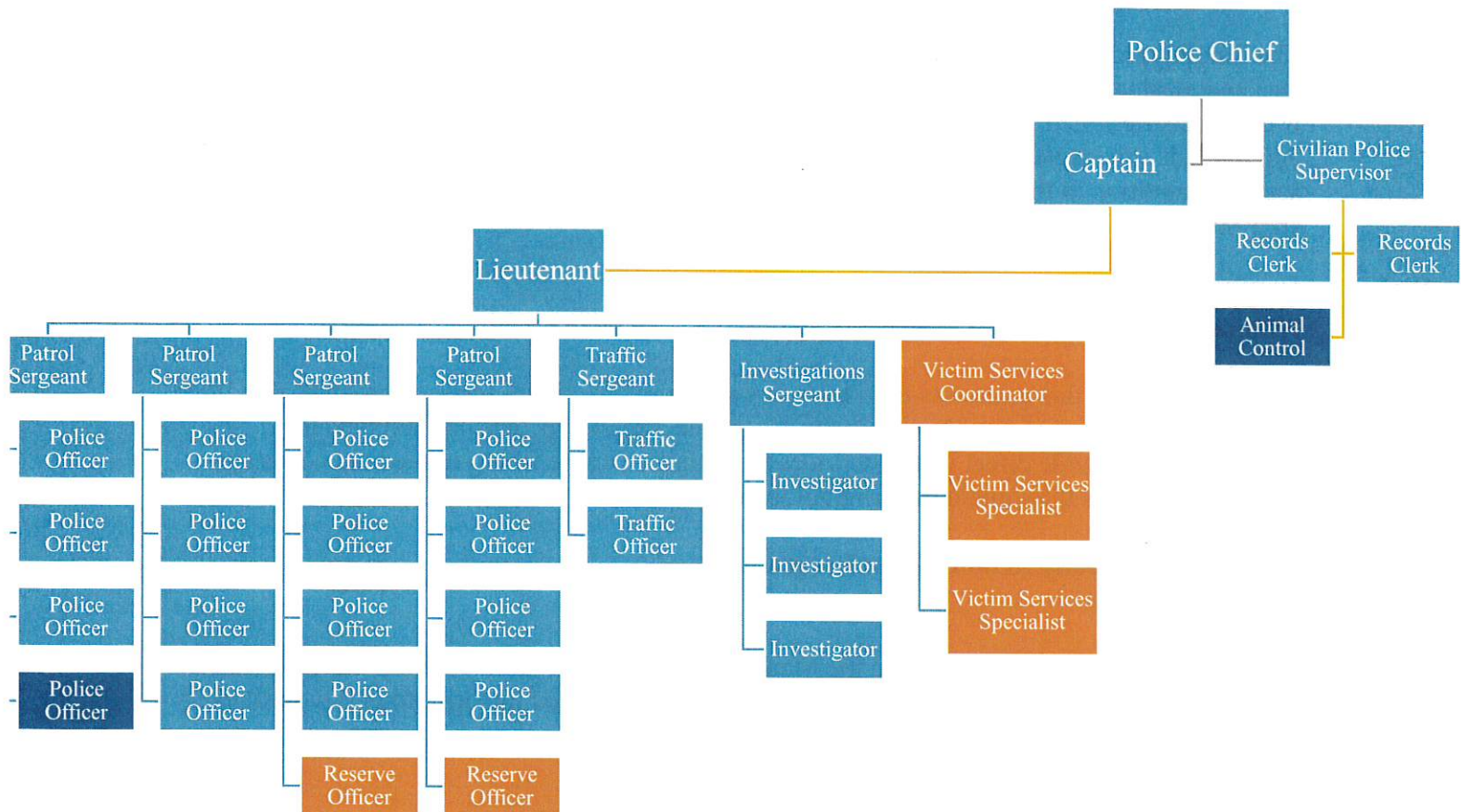
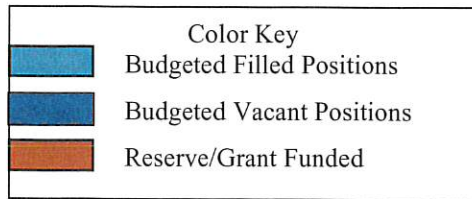
Reserve Officers

Officer Ryan Smith
Officer Josh Heaps

¹ Shift deployment as scheduled for 1/1/2020

² Vacancies as of 12/13/2019

Organizational Chart



Grants

2018 Grants

Total Awards: \$144,205.11

Justice Assistance Grant

Awarded \$56,562.50

The funding provided to this project was used to purchase a specialized evidence collection van package, designed to handle the day to day collection and transportation of evidence. The vehicle is equipped, designed, and constructed to orderly and systematically house evidence collection and forensic investigation equipment and general items intrinsic with processing of a crime scene. In addition to the vehicle and equipment the funding was used to train two department staff on the vehicle and the equipment.

Victims of Crime Act Grant

Awarded \$65,121.28

The funding from this grant was used to start a collaborative victim services program that filled service gaps for the Cities of Manor, Lago Vista, and Jonestown. This has allowed the department to provide direct victim services to victims of crime filling immediate needs and providing services throughout the criminal justice process.

Rifle Resistant Body Armor Grant Program

Awarded \$12,430

The funding from this grant allowed the Manor Police Department to purchase lifesaving rifle resistant ballistic plates and armor carriers. This funding allowed the department to outfit every officer with the rifle resistant body armor.

Office of Justice Programs

Bulletproof Vest Partnership

Awarded \$2,162.50

The funding from this grant helped to minimize the cost of purchasing ballistic vests for officers by reimbursing 50% of the cost. This allowed for the purchase of 5 ballistic vests replacing worn or expired armor.

Strategic Traffic Enforcement Program Grant

Awarded \$7,928.83

The Strategic Traffic Enforcement Program or STEP grant provides funding to agencies to reimburse wages paid to officers who conduct traffic enforcement at certain times and locations throughout the year. This is done to help reduce the number traffic fatalities that occur on our Texas roadways.

2019 Grants

Total Awards: \$391,066.09

Victims of Crime Act Grant

Awarded \$199,698.01

The funding from this grant was used to start a collaborative victim services program that filled service gaps for the Cities of Manor, Lago Vista, and Jonestown. This has allowed the department to continue to provide direct victim services to victims of crime filling immediate needs and providing services throughout the criminal justice process. This funding is for the 2018/2019 and 2019/2020 budget years.

Office of Justice Programs

Bulletproof Vest Partnership

Awarded \$4,976.16

The funding from this grant helped to minimize the cost of purchasing ballistic vests for officers. This funding will allow for the replacement of 5 worn or expired ballistic vests.

Department of Justice

Office for Victims of Crime

Awarded \$174,399

The funding from this grant has allowed the Manor Police Department to create another Victim Services Specialist position. This was a very competitive process, with Manor Police Department being 1 of 16 agencies in the nation to receive this award, and the only one in Texas. This is a three-year grant on a step-out process with the department offering match funds until it is fully funded by the city. This position ensures the availability of a full-time Specialist at Manor Police Department and supported the creation of an internal on-call rotation which began October 1, 2019. Victims in Manor, Lago Vista, and Jonestown will be provided greater access to services to address the critical needs of individuals affected by crime and crisis circumstances.

Strategic Traffic Enforcement Program Grant

Awarded \$11,992.92

The Strategic Traffic Enforcement Program or STEP grant provides funding to agencies to reimburse wages paid to officers who conduct traffic enforcement at certain times and locations throughout the year. This is done to help reduce the number traffic fatalities that occur on our Texas roadways.

Texas Law Enforcement Support Office Program

The Texas Law Enforcement Support Office or LESO program (formerly the 1033 program) allows law enforcement agencies to obtain Department of Defense property or equipment. The Manor Police Department has taken advantage of this program to obtain equipment it may not have otherwise been able to acquire.

2018

<u>ITEM</u>	<u>QUANTITY</u>	<u>APROXIMATE COST NEW</u>
15KW GENERATOR	1	
TOUGH BOOK	26	

2019

ELECTRICAL FEEDER- MEDIUM	3	\$5,799.00
10KW TRAILER MOUNTED GENERATOR	1	\$27,575.00
CARGO TRAILER	2	\$8,954.00
MULTIMETER	1	\$2,89.92
ELECTRICAL TOOL KIT	2	\$844.00
AMMO CAN	50	\$3.88
20KW TRAILER MOUNTED GENERATOR	1	\$50,294.00
EXTENSION CABLE	6	\$110.50
SMALL ARMS TOOL KIT	1	\$1,711.00
REEL, CABLE	2	\$3,287.34
MULTIMETER	1	\$572.28
FIELD DESK	3	\$2,052.4
CHASSIS TRAILER	1	\$4,336.00
ENCLOSED CARGO TRAILER	1	\$26,050.00
2006 FORD F150	1	\$4,169.00
20 FT CONEX	1	\$1,324.00
PRESSURE WASHER	2	\$576.00
SMOKE MACHINE	4	\$9,439.86
TIE DOWN CHAIN KIT	2	\$7,750.98
STORAGE BOX	3	\$627.24
STORAGE BOX	2	\$1,378.00
LIVESTOCK TRAILER	1	\$17,413.00
SMALL GENERATOR	1	\$5,262.00
ELECTRICAL FEEDER- MEDIUM	7	\$5,799.00

APROXIMATE TOTAL COST OF ITEMS RECEIVED WHEN NEW \$287,404.00

OPERATIONS

Vehicle Summary

2018 FLEET INFORMATION

Unit	Year	Make	Model	Mileage	Miles Driven	Use
9900	2005	Ford	F150	71,167	11,001	Animal Control
1201	2013	Chevy	Tahoe	61,187	12,032	Patrol
1202	2013	Chevy	Tahoe	92,876	2,717	Patrol/Pool Unit
1203	2013	Chevy	Tahoe	80,673	14,183	Patrol
1204	2013	Chevy	Tahoe	10,6380	10,351	Patrol
1305	2014	Chevy	Tahoe	74,662	13,193	Patrol
1306	2014	Chevy	Tahoe	68,023	12,218	Patrol
1307	2014	Chevy	Tahoe	67,590	16,863	Patrol
1408	2015	Chevy	Tahoe	34,621	16,070	Patrol
1409	2015	Chevy	Tahoe	40,195	20,449	Patrol
1411	2015	Chevy	Tahoe	37,448	21,947	Patrol
1413	2015	Chevy	Tahoe	60,478	12,973	Patrol
1414	2015	Chevy	Tahoe	46,316	17,464	Patrol
1415	2015	Chevy	Tahoe	46,149	14,492	Patrol
1616	2017	Ford	Taurus	7,672	11,245	CID
1617	2017	Ford	Taurus	5,983	11,337	Administration
1618	2017	Ford	Taurus	8,137	12,849	Administration
1619	2017	Ford	Taurus	10,479	19,211	CID Sergeant
1620	2017	Ford	Taurus	6,952	12,439	CID
1621	2017	Ford	Taurus	5,206	11,683	CID
1722	2018	Ford	Explorer	7,727	7,727	Patrol
1723	2018	Ford	Explorer	8,421	8,421	Patrol
1724	2018	Ford	Explorer	9,515	9,515	Patrol
1725	2018	Ford	Focus	7,482	7,482	VS Coordinator
1726	2012	Honda	Odyssey	29,365	3,593	VS
Cs104	2018	Ford	Van	1,322	1,322	Crime Scene Van

Vehicle Maintenance Expenditures

Parts/Supplies

Labor

Total
\$82,645.01

2019 Fleet Information

Unit	Year	Make	Model	Mileage	Miles Driven	Use
9900	2005	Ford	F150	85,896	3,728	Animal Control.
1201	2013	Chevy	Tahoe	83,397	10,178	Patrol Sergeant
1202	2013	Chevy	Tahoe	96,841	1,248	Patrol/Pool Unit
1203	2013	Chevy	Tahoe	106,741	11,885	Patrol
1204	2013	Chevy	Tahoe	106,380	14,680	Patrol
1305	2014	Chevy	Tahoe	99,942	12,087	Patrol
1306	2014	Chevy	Tahoe	90,089	9,848	Patrol
1307	2014	Chevy	Tahoe	95,492	11,039	Patrol
1408	2015	Chevy	Tahoe	61,466	10,775	Patrol
1409	2015	Chevy	Tahoe	77,926	17,282	Patrol
1411	2015	Chevy	Tahoe	72,396	13,541	Patrol
1413	2015	Chevy	Tahoe	87,324	13,873	Patrol
1414	2015	Chevy	Tahoe	74,252	10,472	Patrol
1415	2015	Chevy	Tahoe	71,446	10,804	Patrol
1616	2017	Ford	Taurus	29,297	10,410	CID
1617	2017	Ford	Taurus	24,965	7,645	Administration
1618	2017	Ford	Taurus	34,715	13,729	Administration
1619	2017	Ford	Taurus	46,762	17,072	CID Sergeant
1620	2017	Ford	Taurus	31,500	12,109	CID
1621	2017	Ford	Taurus	30,426	13,537	CID
1722	2018	Ford	Explorer	19,785	12,148	Patrol
1723	2018	Ford	Explorer	14,716	6,295	Patrol
1724	2018	Ford	Explorer	34,982	25,467	Patrol
1725	2018	Ford	Focus	19,120	11,638	VS Coordinator
1726	2012	Honda	Odyssey	43,635	14,720	VS
1810	2019	Chevy	Tahoe	2,855	2,855	Patrol
1828	2019	Ford	F250	10,358	10,358	Patrol
1829	2019	Ford	Explorer	7,924	7,924	Patrol Sergeant
1830	2019	Ford	Explorer	3,623	3,623	Patrol
1831	2019	Ford	Explorer	7,188	7,188	Patrol Sergeant
1832	2019	Ford	Explorer	2,029	2,029	Patrol
1833	2019	Ford	Explorer	2,649	2,649	Patrol
1834	2019	Ford	Explorer	7,463	7,463	Patrol
1835	2019	Ford	Mustang	5,805	5,805	Traffic Unit
1836	2019	Ford	Mustang	6,310	6,310	Traffic Unit
1837	2019	Ford	Escape	4,920	4,920	VS
1912	2020	Chevy	Tahoe	-	-	Not Outfitted
Cs104	2018	Ford	Van	2,796	1,474	Crime Scene Van

Vehicle Maintenance Expenditures

Parts/Supplies

Labor

Total
\$65,789.00

Manor Police Department 2018/2019 Training Report

Total Employees	37
Peace Officers	31
Chief	1
Captain	1
Lieutenant	1
CID Sergeant	1
Detectives	3
Patrol Sergeants	5
Patrol Officers	19
Reserve	2
Telecommunicators	6
Administrative	3
Victim Services	3
Master Peace Officers	4
Advanced Peace Officers	9
Intermediate Peace Officers	11
Basic Peace Officers	7
Master Telecommunicator	1
Advanced Telecommunicator	1
Intermediate Telecommunicator	1
Basic Telecommunicator	3
Officers with College Degrees	12
Mental Health Officers	9
TCOLE Instructors	11

The Texas Commission on Law Enforcement has two 24-month training periods in a cycle beginning on September 1st of year and ending August 31st of a year. The first cycle began on 9/1/2017 and ended on 8/31/2019. The current cycle began on 9/1/2019 and will end on 8/31/2021. Texas Peace Officers are legislatively mandated to obtain 40 hrs of continuing education for each period with a total of 80 hrs in the cycle. This includes a legislative update every legislative cycle.

Basic Peace Officers are required to attend a TCOLE recognized academy with a minimum of 696 hours of training and have one year of service with a Texas Police Department.

To earn the Intermediate Peace Officer Certification the officer must complete the following courses in addition to meeting certain time in service and training hour requirements;

Child Abuse Prevention and Investigation	24 hrs
Crime Scene Investigation	32 hrs
Use of Force	12 hrs
Arrest Search and Seizure	15 hrs
Spanish for Law Enforcement	20 hrs
Identity Theft	4 hrs
Asset Forfeiture	4 hrs
Racial Profiling	7 hrs
Human Trafficking	4 hrs
Crisis Intervention	40 hrs
Interacting with Deaf Drivers/Hard of Hearing	4 hrs
De-escalation Techniques	8 hrs
Missing and exploited Children	4 hrs
Child Safety Check Alert	4 hrs
Canine Encounters	4 hrs
Cultural Diversity	8 hrs
Special Investigative Topics	24 hrs

To earn the Advanced Peace Officer Certification the officer must have completed all the preceding courses in addition to the following course, and meet certain time in service and training hour requirements;

Advanced Human Trafficking	4 hrs
----------------------------	-------

To earn the Master Peace Officer Certification the officer must have completed all the preceding courses and meet certain time in service and training hour requirements.

In addition to the TCOLE mandates the Manor Police Department has training requirements specified in department policy. Each newly hired officer will complete 672 hours of field training before being released to full field duty. Officers with at least two years may complete an abbreviated field training program of at least 336 hrs. The officer must be endorsed by at least two field training officers and take a written exam covering directives, operations, geography, and other patrol functions.

The department also requires officers to complete certain in-service training. Every two years Manor Officers must complete training in;

- Sexual Harassment
- Less Lethal Weapons
- Defensive Tactics
- Self-aid/Buddy aid
- Taser re-certification

Every year Manor Officers must complete training in;

- Firearms Qualification
- Response to Resistance Policy
- Use of Deadly Force Policy

Whenever possible the department attempts to complete training in house, host training, or partnering with other agencies to aid in deferring the cost of training. We partnered with two local agencies conducting basic peace officer academies to put three officers through the academy. We provided in-house training to our officers to meet the Crisis Intervention Training 40-hour course for all our officers. We have also hosted classes that provided free training for our officers and an opportunity for other agencies to come to Manor to train.

Hosted Trainings:

- Sexual Assault Family Violence Investigator Course
- Advanced Child Abuse
- SAFVIC Human Trafficking
- Financial Wellness for Law Enforcement

In 2018 our officers attended 3726 hours of TCOLE training.

In 2019 to date, our officers attended 6357 hours of TCOLE training. The 2019 hours includes over 3000 hours of academy training for the three officers we sponsored.

Traffic Enforcement

2018 Traffic Violations

Description	Citation	Warning
Brakes Not Maintained In Good Working Order Or Properly Adjusted	1	0
Cdl Holder Failed To Change Name/Mailing Address Within 30 Days	2	4
Changed Lane When Unsafe/Improper Lane Change	48	61
Clearance Lights Not Visible Sufficient Distance	0	1
Consume Alcohol While Driving	1	0
Crossing Physical Barrier - Turned Across Dividing Section	1	2
Crossing Physical Barrier On Divided Highway	1	2
Cut Across Driveway To Make Turn	3	1
Cut Across Parking/Business Lot To Make Turn	38	58
Cut Across Residential Entrance Lot To Make Turn	0	1
Cut In After Passing	2	0
Defective Brake Lamps	69	99
Defective Equipment - Brake Lamp(S)	164	229
Defective Equipment - Exhaust Emission System	1	0
Defective Equipment - Head Lamps	47	112
Defective Equipment - License Plate Light	135	236
Defective Equipment - Parking Lamp(S)	4	3
Defective Equipment - Safety Glazing Material	2	0
Defective Equipment - Tail Lamp(S)	25	46
Defective Equipment - Turn Signal Lamp(S)	4	4
Display Altered Or Mutilated Driver License	1	0
Display DI / Id Issued To Another	1	1
Display Expired Registration	146	169
Display Fictitious License Plate/ Registration	48	13
Display Unclean/Obscured License Plate(S)	158	147
Disposal Of Solid Waste / Debris On Highway	1	0
Disregard Lane Control Signal	66	12
Disregard No Passing Zone	10	0
Disregard Turn Marks At Intersection	2	4
Disregard Warning Signs/Barricades Water Over Road- Class B	7	0
Disregarded A Police Officer	2	0
Drove Around Barricade(S)/Warning Sign(S)	4	3
Drove Into Block Where Fire Engine Stopped	0	1
Drove In Center Lane And Was Not Passing/Turning	2	0

Drove On Improved Shoulder	176	75
Drove On Left Side Of Road - No Passing Zone	4	5
Drove On Wrong Side Of Divided Highway	1	1
Drove On Wrong Side Of Road	6	7
Drove Onto/From Controlled Access Highway Where Prohibited	1	0
Drove While License Invalid	686	35
Drove Without Headlights When Required	31	34
Drove Wrong Way In Lane Designated For Movement In A Particular Direction	1	3
Emergency Vehicle - Fail To Reduce Speed	9	4
Emergency Vehicle - Fail To Vacate Lane	7	3
Emergency Vehicle - Fail To Yield Row	35	12
Expired DL	122	9
Expired Motor Vehicle Inspection	7	5
Expired Registration / License Plates	788	646
Fail To Control Speed	86	59
Fail To Dim Headlights - Following	6	9
Fail To Dim Headlights - Meeting	10	11
Fail To Display Driver's License	170	57
Fail To Display Registration	30	21
Fail To Display Registration For Commercial Vehicle	0	1
Fail To Drive In A Single Lane	97	117
Fail To Give Half Of Roadway When Passing Vehicle In Opposite Direction	1	1
Fail To Give Information/Render Aid	5	0
Fail To Maintain Financial Responsibility 1st Offense	847	27
Fail To Maintain Financial Responsibility 2nd Offense	28	0
Fail To Maintain Financial Responsibility 3rd Offense	4	0
Fail To Obey A Traffic Control Device	38	84
Fail To Obtain A Texas DL Within 90 Days	3	4
Fail To Pass Safely To The Left Of A Vehicle Traveling Same Direction	1	0
Fail To Pass To The Right A Vehicle Traveling Opposite Direction	0	1
Fail To Report Change Of Address Or Name To Tx Dps	35	37
Fail To Signal Lane Change	65	89
Fail To Signal Right/Left Turn At Least 100' Before Turn	41	42
Fail To Signal Turn	17	21
Fail To Signal With Turn Indicator	2	2
Fail To Stop At Designated Point (Stop Line)	2	5
Fail To Stop At Designated Point (Stop Sign)	97	103
Fail To Stop At Designated Point (Yield Sign)	1	1

Fail To Stop At Proper Place (Traffic Light)	6	12
Fail To Stop At Proper Place At A Flashing Red Signal	0	2
Fail To Stop For A School Bus / Passing A School Bus	1	0
Fail To Use Proper Headlight Beam	3	2
Fail To Yield At Stop Intersection	16	6
Fail To Yield At Yield Intersection	7	3
Fail To Yield Row	22	16
Fail To Yield Row At Open Intersection	4	2
Fail To Yield Row Changing Lanes	2	0
Fail To Yield Row Leaving (Private Drive, Alley, Building)	1	2
Fail To Yield Row Leaving From A Private Drive, Driveway, Alley, Or Building	1	0
Fail To Yield Row To Approaching Vehicle When Turning Left	2	0
Fail To Yield Row To Emergency Vehicle	43	23
Fail To Yield Row To Pedestrian Turning Right/Left At Intersection	1	0
Fictitious DI In Possession	1	0
Following Too Closely	28	15
Horn Violation	1	1
Illegal Backing	3	2
Illegal Pass On Right	7	5
Impeding Traffic	20	18
Improper Flashing Lights	4	3
Improper Turn	6	12
Improper Turn Signal	0	4
Interferes /Obstructs An Official Traffic Control Device	0	2
Leaving A Child In A Vehicle	4	0
Leaving Scene Of Accident	1	0
Loose Material Not Removed-Loaded Vehicle	1	1
Material On Window/Windshield Reducing Light Transmission	1	0
Material On Window/Windshield That Obstructs Operator's View	2	1
Minor Driving Under The Influence Of Alcohol	1	0
Minor Operating Motor Vehicle During Restricted Hours	1	0
Muffler Violation	1	0
No Auto Brake Applied On Breakaway Trailers	1	0
No Commercial DI	1	0
No Dealer's License	6	0
No Driver's License	1,096	22
No Flags On Projecting Load Daytime	1	0
No Mudflaps Or Improper Mudflaps	1	3

No Trailer Tags	0	1
No White/Red Flag On Tow Chain Or Cable	1	1
None Or Defective Parking Brakes	1	0
Non-Parent/Guardian Permitted Unlicensed Minor To Drive	3	0
Obstructing Traffic	0	1
Obtain Unauthorized License Plate	4	5
Open Container	70	0
Operate Motor Vehicle With Fictitious License Plates	3	1
Operate Motor Vehicle Without License Plates	37	51
Operate Motor Vehicle Without Registration Insignia	4	0
Operate Unregistered Motor Vehicle	25	10
Operate Vehicle Without License Plate	5	3
Operating Vehicle Where Prohibited	26	3
Overlength Vehicle	1	0
Parent/Guardian Permitted Unlicensed Minor To Drive	6	0
Passed - Insufficient Clearance	1	0
Passing Authorized Emergency Vehicle	1	0
Racing / Acceleration	3	1
Ran Red Light	136	162
Ran Stop Sign	101	113
Reckless Driving	4	2
Red Light On Front	2	1
Removed Original Equipment Exhaust Emission System	1	1
Seatbelt - Child 8 To 17 Riding In Motor Vehicle Without Safety Belt	20	0
Seatbelt - Operating Motor Vehicle Without Safety Belt	8	4
Seatbelt - Riding In Motor Vehicle Without Safety Belt	5	1
Seatbelt- Transporting Child Under 8/4'9" & Shorter Not Secured By Safety Seat	84	0
Slower Vehicle Failed To Keep To Right	22	21
Speeding 10% Above Posted Limit	1,166	737
Speeding In A School Zone	19	3
Speeding Over 15mph (Cdl Only)	0	1
Too Many Auxiliary Driving Lamps	0	1
Transport Loose Material/Unsecure Load	3	1
Turned Left From Wrong Lane	0	1
Turned Right From Wrong Lane	0	6
Turned Right Too Wide	4	4
Turned When Unsafe	11	9
Unauthorized Use Of Dealers Agent Tag	6	0

Unsafe Speed Construction Zone	1	0
Unsafe Speed/Too Fast For Conditions	5	4
Unsafe Start From Parked,Stopped Or Standing Position	4	0
Unsafe Vehicle	1	0
Use Of Wireless Device For Electronic Messaging	0	1
Violation Of Driver License Restriction	17	2
Wrong Color Backup Light	0	1
Wrong Color Clearance Lights	1	2
Wrong Color License Plate Light	1	2
Wrong Color Stoplight	1	0
Wrong, Fictitious, Altered, Or Obscured Insignia / License Plate	41	15
	7,608	4069

2018 Parking Violations

Description	Citation	Warning
Park / Stand / Block In Prohibited Area	1	0
Park / Stand / Block With Wheels Over 18 Inches From Curb Or Edge Of Road	2	4
Park / Stand / Block Within An Intersection	3	0
Park Bicycle On Sidewalk/Impede Traffic	1	1
Park Or Stand Within 20 Ft Of Cross Walk At Intersection	13	5
Park Or Stand Within 30 Ft Of A Traffic Control Device	10	3
Park/Stand In Front Of Public/Private Drive	3	2
Park/Stop/Stand Prohibited Area-Hwy Sign	1	0
Parked And Failed To Set Brakes	1	0
Parked Facing Traffic	31	52
Parked Fail To Stop Engine	0	1
Parked On Roadway	5	3
Parked With Wheels Over 18 Inches From Curb Or Edge Of Roadway	15	2
Parked Within An Intersection	11	5
Parking In Fire Lane/Zone	18	12
Parking/Standing Within 15 Feet Of A Fire Hydrant	28	1
Parking/Stopping/Standing On A Sidewalk	92	20
	235	111

2018 Ordinance Violations

Description	Citation	Warning
Code Of Ordinance - Alarm Permit Required	25	18
Code Of Ordinance - Animal Left In Vehicle	1	2
Code Of Ordinance - Animal License Required	21	3
Code Of Ordinance - Animal Running At Large	29	4
Code Of Ordinance - Animal Vaccination Required	15	0
Code Of Ordinance - Commercial Vehicles And Routes	6	2
Code Of Ordinance - Curfew - 1st Offense	32	0
Code Of Ordinance - Curfew - 2nd Offense	1	0
Code Of Ordinance - Curfew Daytime	18	0
Code Of Ordinance - Curfew Nighttime	1	0
Code Of Ordinance - Dumping Refuse; Other Materials	2	0
Code Of Ordinance - Earth And Construction Material	1	0
Code Of Ordinance - False Alarm	13	42
Code Of Ordinance - Fireworks Prohibited	8	2
Code Of Ordinance - Insufficient Pen/ Enclosure Size	1	0
Code Of Ordinance - Junked Vehicle	1	0
Code Of Ordinance - Keeping Of Livestock	1	0
Code Of Ordinance - Litter By Pedestrian And / Or Motorist	1	0
Code Of Ordinance - Livestock At Large	2	0
City Ordinance #120 -Loitering	0	1
Code Of Ordinance - Loud Noise - Telev./ Radio/ Cd/Etc.	2	2
Code Of Ordinance - Negligent Care	3	0
Code Of Ordinance - Nuisance Animal	5	1
Code Of Ordinance - Nuisance Animal - Unprovoked Attack	1	0
Code Of Ordinance - Overnight Parking Of Commercial Vehicle	6	8
Code Of Ordinance - Parking	2	19
Code Of Ordinance - Pen / Enclosure Location	1	0
Code Of Ordinance - Permit Required For Open Fire / Burning	0	1
Code Of Ordinance - Prohibited Burning	1	1
Code Of Ordinance - Responsibility To Keep Property Clean; Abate	1	0
Code Of Ordinance - Sound Amplifier In Motor Vehicle	0	1
Code Of Ordinance - Tethered Animal	3	0
Code Of Ordinance - Tower Required 15 Minute Response	0	1
Code Of Ordinance - Transporting Loose Materials	0	1

2018 Crash Data

Manor officers responded to 588 collisions in 2018 and completed 320 crash reports. There were 120 Blue Forms distributed. A Blue Form is a report the involved drivers of collisions estimated by the investigating officer to be less than \$1000 in damages complete and submit to TxDOT. It is estimated that 95 collisions resulted in some form of injury. There was alcohol involved in 11 of the collisions, and 2 collisions involved a commercial motor vehicle. Manor officers responded to 2 traffic collisions that resulted in a fatality.

2019 Traffic Violations

Description	Citation	Warning
Authorized Unlicensed Driver To Operate Motor Vehicle	7	1
Bicyclist Carried Articles Which Interfered With Handling Bicycle	0	1
Cdl Holder Failed To Change Name/Mailing Address Within 30 Days	0	3
Changed Lane When Unsafe/Improper Lane Change	44	53
Clearance Lights Not Visible Sufficient Distance	1	0
Crossing Physical Barrier On Divided Highway	1	0
Cut Across Driveway To Make Turn	0	2
Cut Across Parking/Business Lot To Make Turn	33	45
Cut Across Sidewalk To Make Turn	1	0
Cut In After Passing	2	1
Defective Brake Lamps	7	13
Defective Equipment - Brake Lamp(S)	122	268
Defective Equipment - Exhaust Emission System	1	2
Defective Equipment - Head Lamp	20	66
Defective Equipment - Head Lamps	19	51
Defective Equipment - License Plate Light	106	304
Defective Equipment - Parking Lamp(S)	0	1
Defective Equipment - Safety Glazing Material	0	2
Defective Equipment - Tail Lamp(S)	26	98
Defective Equipment - Turn Signal Lamp(S)	1	4
Disobey Warning Sign(S)/Barricade(S)	1	0
Disobey Warning Sign(S)/Barricade(S) In Construction Work Zone	1	0
Display Altered Or Mutilated Driver License	0	2
Display Altered Registration Insignia	4	0
Display Fictitious License Plate/ Registration	16	10
Display Fictitious Registration Insignia	0	1

Display Obscured Registration Insignia	13	24
Display Unclean/Obscured License Plate(S)	69	109
Display Wrong Registration Insignia	6	9
Displayed Fictitious License Plate	5	4
Displayed Obscured License Plate	7	14
Displayed Wrong License Plate	8	11
Disregard A Police Officer	0	5
Disregard Lane Control Signal	37	1
Disregard No Passing Zone	10	3
Disregard Sole Green Turn Signal Arrow	0	2
Disregard Traffic Control Device	126	198
Disregard Turn Marks At Intersection	11	12
Disregarded Traffic Control Device	37	32
Drove In Center Lane And Was Not Passing/Turning	5	19
Drove Into Block Where Fire Engine Stopped	1	0
Drove On Improved Shoulder	92	113
Drove On Left Side Of Road - No Passing Zone	10	7
Drove On Wrong Side Of Divided Highway	5	1
Drove On Wrong Side Of Road	2	5
Drove On Wrong Side Of Road Approaching Railroad Crossing	1	0
Drove Onto/From Controlled Access Highway Where Prohibited	4	1
Drove Through Safety Zone	1	0
Drove While License Invalid	408	49
Drove While License Invalid - 2nd Offense	13	1
Drove While License Invalid - 3rd Offense	11	2
Drove Without Headlights When Required	19	53
Drove Wrong Way In Lane Designated For Movement In A Particular Direction	8	11
Drove Wrong Way On One-Way Roadway	0	1
Duties Upon Striking A Fixed Object	3	0
Emergency Vehicle - Fail To Reduce Speed	11	15
Emergency Vehicle - Fail To Vacate Lane	10	16
Emergency Vehicle - Fail To Yield Row	42	44
Expired Commercial Driver's License	2	0
Expired DL	122	28
Expired Registration / License Plates	767	1062
Fail To Comply With Requirements On Striking Unattended Vehicle	1	0
Fail To Control Speed	31	39
Fail To Dim Headlights - Following	2	8

Fail To Dim Headlights - Meeting	5	5
Fail To Display Driver's License	100	42
Fail To Display Registration	4	3
Fail To Drive In A Single Lane	58	178
Fail To Give Information/Render Aid	5	0
Fail To Maintain Financial Responsibility 1st Offense	544	23
Fail To Maintain Financial Responsibility 2nd Offense	44	0
Fail To Maintain Financial Responsibility 3rd Offense	38	0
Fail To Obey A Traffic Control Device	19	24
Fail To Obtain A Texas DL Within 90 Days	15	1
Fail To Pass Safely To The Left Of A Vehicle Traveling Same Direction	1	0
Fail To Report Change Of Address Or Name To Tx Dps	38	35
Fail To Signal Lane Change	29	115
Fail To Signal Right/Left Turn At Least 100' Before Turn	10	51
Fail To Signal Turn	8	19
Fail To Signal With Turn Indicator	4	8
Fail To Stop At Designated Point (Stop Line)	72	185
Fail To Stop At Designated Point (Yield Sign)	0	1
Fail To Stop At Proper Place (Traffic Light)	9	15
Fail To Stop For A School Bus / Passing A School Bus	3	1
Fail To Yield At Stop Intersection	13	9
Fail To Yield At Yield Intersection	1	2
Fail To Yield Row	14	18
Fail To Yield Row At Open Intersection	0	5
Fail To Yield Row Changing Lanes	1	2
Fail To Yield Row Leaving (Private Drive, Alley, Building)	3	1
Fail To Yield Row On Green Arrow Signal	0	1
Fail To Yield Row To Approaching Vehicle When Turning Left	2	2
Failure To Identify	4	1
Following Fire Apparatus / Ambulance	0	1
Following Too Closely	22	21
Head Lamps Glaring, Not Adjusted	4	0
Horn Violation	3	1
Illegal Backing	0	1
Illegal Pass On Right	6	3
Impeding Traffic	10	16
Improper Loading	0	2
Improper Turn	21	27
Improper Turn Signal	1	1

Improper Use Of Auxiliary Passing Lamps	1	0
International Fire Code Violation	0	1
Leaving Scene Of Accident	6	0
Material On Window/Windshield Reducing Light Transmission	4	1
Material On Window/Windshield That Obstructs Operator's View	2	4
More Than 4 Driving Lamps Lighted	1	1
No Driver's License	1048	75
No Flags On Projecting Load Daytime	0	2
No Mudflaps Or Improper Mudflaps	1	3
No Trailer Tags	1	0
Not Equipped With Tail Lamps	0	1
Obstructing Traffic	3	6
Open Container	41	1
Operate A Commercial Vehicle Without Proper Endorsement	1	0
Operate Motor Vehicle Without License Plates	29	46
Operate Motor Vehicle Without Registration Insignia	21	17
Operate Unregistered Motor Vehicle	19	4
Operating Vehicle Where Prohibited	13	2
Parent/Guardian Permitted Unlicensed Minor To Drive	3	0
Passed - Insufficient Clearance	2	2
Passing Authorized Emergency Vehicle	0	2
Ran Red Light	335	273
Ran Stop Sign	139	262
Red Or Blue Light On Front	1	2
Seatbelt - Child 8 To 17 Riding In Motor Vehicle Without Safety Belt	9	0
Seatbelt - Operating Motor Vehicle Without Safety Belt	19	8
Seatbelt - Riding In Motor Vehicle Without Safety Belt	3	2
Seatbelt- Transporting Child Under 8/4'9" & Shorter Not Secured By Safety Seat	13	1
Slower Vehicle Failed To Keep To Right	4	8
Speeding 10% Above Posted Limit	921	968
Speeding In A School Zone	19	0
Speeding Over 15mph (Cdl Only)	1	0
Television Improperly Located In Vehicle	1	0
Temporary Registration Improper Location	1	0
Transport Loose Material/Unsecure Load	3	3
Turned Left From Wrong Lane	0	2
Turned Right From Wrong Lane	96	52
Turned Right Too Wide	10	9

Turned When Unsafe	36	19
Unauthorized Use Of Dealers Agent Tag	8	8
Unrestrained Child - Safety Seat Violation	42	2
Unsafe Speed/Too Fast For Conditions	7	5
Unsafe Start From Parked,Stopped Or Standing Position	1	1
Use Of Wireless Device For Electronic Messaging	8	8
Use Of Wireless Device In School Zone	1	2
Violation Of Driver License Restriction	28	9
Violation Of Restriction For Instruction Permit	3	0
Wrong Color Clearance Lights	0	1
Wrong, Fictitious, Altered, Or Obscured Insignia / License Plate	15	12
Wrong/Not Proper Trailer Equipment	1	0
	6345	5472

2019 Parking Citation Count

Description	Citations	Warnings
Park / Stand / Block Bicycle On Sidewalk/Impede Traffic	0	5
Park / Stand / Block In Designated Parking - Disabled	3	3
Park / Stand / Block Facing Traffic	42	22
Park / Stand / Block In Fire Lane/Zone	8	5
Park / Stand / Block In Front Of Public/Private Drive	1	0
Park / Stand / Block On A Crosswalk	1	4
Park / Stand / Block On A Sidewalk	8	46
Park / Stand / Block On Roadway	4	14
Park / Stand / Block Unlawfully/Unauthorized	0	2
Park / Stand / Block With Wheels Over 18 Inches From Curb Or Edge Of Road	21	13
Park / Stand / Block Within 15 Feet Of A Fire Hydrant	38	9
Park / Stand / Block Within 20 Ft Of Cross Walk At Intersection	3	4
Park / Stand / Block Within 30 Ft Of A Traffic Control Device	13	4
Park / Stand / Block Within An Intersection	10	13
	152	144

2019 Ordinance Citation Count

Description	Citations	Warnings
Code Of Ordinance - Alarm Permit Required	21	29
Code Of Ordinance - Animal License Required	28	1
Code Of Ordinance - Animal Running At Large	42	4
Code Of Ordinance - Animal Vaccination Required	20	0
Code Of Ordinance - Commercial Vehicles And Routes	6	40
Code Of Ordinance - Curfew Daytime	33	0
Code Of Ordinance - Curfew Nighttime	7	0
Code Of Ordinance - Dumping Refuse; Other Materials	2	0
Code Of Ordinance - False Alarm	13	94
Code Of Ordinance - Insufficient Pen/ Enclosure Size	1	0
Code Of Ordinance - Junked Vehicle	0	1
Code Of Ordinance - Litter By Pedestrian And / Or Motorist	4	2
Code Of Ordinance - Loud Noise - Telev./ Radio/ Cd/Etc.	4	3
Code Of Ordinance - Negligent Care	4	0
Code Of Ordinance - Nuisance Animal	5	2
Code Of Ordinance - Nuisance Animal - Unprovoked Attack	18	0
Code Of Ordinance - Overnight Parking Of Commercial Vehicle	6	3
Code Of Ordinance - Parking	4	2
Code Of Ordinance - Prohibited Burning	0	1
Code Of Ordinance - Tethered Animal	4	0
	222	182

2019 Crash Data

In 2019 Manor Officers responded to 578 crashes and completed 338 crash reports. There were 240 Blue Forms distributed. A Blue Form is a report the involved drivers of collisions estimated by the investigating officer to be less than \$1000 in damages complete and submit to TxDOT. It is estimated that 62 collisions resulted in some form of injury. There was alcohol involved in 7 of the collisions, and 11 collisions involved a commercial motor vehicle. Manor officers responded to 1 traffic collisions that resulted in a fatality.

2018 – 2019 Calls for Service

Call Type	2018	2019 ³
Total Calls	27072	18147
Total calls for service	9633	10367
Traffic stops	7775	7428
911 Hang ups	5	9
911 Check Welfare	146	88
Abandon/Endanger Child	7	2
Abandon Vehicle	149	266
Abandon Refrig	1	1
Accident Recon	2	2
Aggravated Assault w/DW	13	15
Aggravated Assault w/DW/FV	3	4
Aggravated Robbery w/DW	2	0
Aggravated Assault/PO	1	0
Animal Bites	13	11
Animal Calls	314	411
Arrest/Traffic	3	1
Arrest Warrant/NTRF	176	129
Arson	2	4
Assault by contact	26	26
Assault by contact FV	2	2
Assault by threat	0	3
Assault of public servant	6	7
Assault w/Injury	47	52
Assault w/ Injury	16	14
Assault w/Injury FV	25	28
Assault w/Injury FV Prior	2	0
Assault w/Injury FV Strangle	4	10
Assist other agency	306	284
Assist Complainant	624	675
Assist Motorist	279	239
Attempted burglary of vehicle	3	1
Attempted burglary of non-res	1	0
Attempted burglary of resident	6	6
Attempted Suicide	0	1
Attempted Theft	3	1
Auto Theft	12	14
Block driveway/Hwy	10	11
Bomb threat	1	0
Burglary of non-res	19	10

³ Data for Calendar Year 2019 up to Nov. 30th, 2019.

Burglary residence	15	16
Burglary vehicle	34	17
Check welfare	330	442
Close patrol	112	127
Collisions	591	587
Collisions	228	275
Collisions w/Injury	94	59
CMV collisions	2	8
CMV collision w/injury	1	2
Collision Blue Form	152	149
Collision Leaving Scene	71	86
Collison DWI	11	7
Collision Other	33	9
Fatality	2	1
Community Contact/Event	187	162
Consume ALC/Minor	3	0
Counterfeiting	2	2
Courtesy Ride	21	19
Credit/Debit Card abuse	14	5
Criminal Mischief	44	63
Criminal Mischief FV	3	5
Criminal Trespass	22	27
Criminal Trespass Warn	41	42
Cruelty to animals	61	45
Deadly Conduct	3	1
Deceased person	14	7
Deliver Marijuana	2	5
Deliver Message	13	11
Deliver Controlled Sub Narc	1	6
Direct Traffic	2	5
Directed Patrol	460	1275
Dispose Solid Waste	6	8
Dispose used oil	0	1
Disturbance Stand by	41	55
Disturbance	131	141
Disturbance/Vehicle	5	12
Disturbance w/Gun	2	1
Disturbance Other	124	128
Disorderly Conduct	218	229
DOC-Display Gun	7	8
DOC Exposure	0	3
DOC-Fighting	2	12
DOC-Language	4	2
DOC-Noise	205	204
Dump refuse-Hwy	0	1
DWI	148	102

DWI-First	92	75
DUI Minor	1	2
DWI child in vehicle	4	1
DWI felony	20	6
DWI 2 nd	31	18
Driving w/License Invalid	125	187
Emotionally Disturbed Person	59	51
Eluding	5	6
Engage in Org Crime	2	2
Escape/Custody	0	1
Escort/Other	1	4
Evading Arrest	20	14
Fail to Identify	14	7
False Alarm	414	477
False report to PO	0	1
Family Disturbance	145	154
Fictitious LP	22	14
Field Observation	4	3
Fight in Progress	1	7
Fireworks Violations	47	37
Flagged Down	60	46
Fleet Damage	9	4
Flooded roadway	7	14
Follow Up Investigation	344	378
Forgery	1	1
Found Controlled substance	2	1
Found child	3	6
Found property	20	12
Fraud Use of ID	9	5
Fraud Other	23	38
Harassment	23	32
Harassment FV	1	1
Impounded Vehicle	537	398
Impounded Animal	10	17
Indecency w/child	1	0
Indecent exposure	2	0
Information Call	10	6
Injury to child FV	2	5
Intelligence Info	2	3
Interfere w/Public Duty	1	1
Interference w/Emergency call	3	9
Interference w/Emrg call FV	2	3
Interference w/child custody	2	1
Liquor premises check	1	1
Loose livestock	109	93
Lost property	14	12

Minor in possession	4	3
Missing adult	10	2
Missing child	7	3
Nature unknown	4	5
Open container	26	17
Open door	17	14
Other	25	48
Parking violations	175	235
Person w/gun	1	0
Place weapon prohibited	1	0
Possess Controlled substance/Narc	70	68
Possess criminal instrument	1	0
Possess Drug paraphernalia	150	122
Possess marijuana	76	30
Possess prohibited weapon/body armr	2	1
Possess Danger Drug	9	10
Possess gun/ Felon	4	4
Premise check no liquor	8	0
Prohibited sub in cor facility	1	1
Prowler	1	1
Public demonstration	1	0
Public intoxication	26	9
Public lewdness	0	1
Pursuit	9	5
Received stolen property	0	2
Reckless damage	3	2
Reckless driving	512	399
Recovered vehicle	7	6
Request apprehension	6	5
Resist arrest	19	12
Retaliation	2	0
Robbery Alarm	0	1
Robbery assault	0	3
Runaway child	36	41
Runaway located	8	9
Search warrant	1	1
Selective traffic enforcement	209	175
Sexual assault of child	3	4
Sexual assault	5	0
Shoplifting	23	39
Shots fired	23	19
Abuse 911	1	0
Solicitation of child	1	0
SRO duty	67	154
Structure fire	6	7
Surveillance assignment	6	4

Suspicious package	34	2
Suspicious noise	15	23
Suspicious odor	9	8
Suspicious person	232	189
Suspicious vehicle	371	500
Tamper w/ ID number	0	1
Tamper /Evidence	6	5
Tamper w/Govt record	27	5
Tamper w/ Mail	1	0
Terroristic Threat	9	12
Terroristic threat FV	2	2
Theft	131	106
Traffic initiative	98	84
Traffic Haz/Debris	298	280
Truancy	0	1
Unlawfully carrying weapon	13	12
Unauthorized Use of vehicle	4	11
Unlawful restraint	1	0
Vehicle fire	2	11
Violate Protect/EPO/Court Order	8	2
Violate city ordinance	42	72
Violate state law/other	45	8

Old Town Manor

Calls for service	2018	2019
Total Calls	1491	1461
Traffic Stops	1255	1361
911 Hang up/Check welfare	10	2
Abandon/Endanger Child	2	1
Abandon Vehicle	4	11
Abandon Refrig	1	0
Aggravated Assault w/DW	4	4
Aggravated Assault w/DW FV	2	0
Aggravated Robbery w/DW	1	0
Animal bite	3	1
Animal calls	74	73
Arrest Traffic warrant	1	0
Arrest Non-traffic warrant	53	32
Arson	1	0
Assault	14	15
Assault w/injury	4	3
Assault by contact	3	3
Assault by threat	0	1
Assault w/injury FV	6	7
Assault w/injury FV prior convic	1	0

Assault w/ injury FV strangle	0	1
Assist other agency	27	38
Assist Complainant/Motorist	228	236
Attempted Burglary of vehicle	1	0
Attempted burglary non-residence	1	0
Attempted burglary of residence	1	0
Auto theft	1	2
Burglary of non-residence	10	4
Burglary of residence	4	3
Burglary of vehicle	3	2
Check welfare	57	38
Close patrol	55	4
Collision	53	101
Community Contact/Events	56	32
Courtesy Ride	3	5
Credit/Debit Card abuse	2	2
Criminal Mischief	7	9
Criminal Mischief FV	1	0
Criminal trespass	3	4
Criminal trespass warn	6	2
Deadly conduct	1	0
Deceased person	3	2
Deliver marijuana	0	1
Deliver message	1	1
Direct patrol	33	49
Dispose solid waste	0	2
Dispose used oil	0	1
Disturbance stand by	4	4
Disturbance	44	53
Family disturbance	21	16
Disorderly Conduct	13	26
DWI	26	14
DWI first	17	10
DWI 2 nd	4	3
DWI felony	5	1
Driving while license invalid	28	30
Emotionally disturbed person	6	4
Eluding	0	1
Engage in organized crime	0	1
Evading arrest	4	1
Fail to identify	2	1
False alarm	39	34
False report to PO	0	1
Fictitious LP	4	2
Other	21	8
Fight in progress	0	2

Fireworks violation	4	3
Flagged down	0	12
Fleet damage	4	1
Flooded roadway	0	2
Follow up investigation	73	75
Found property/substance	11	5
Fraud	3	12
Harassment	1	7
Impounded vehicle	112	84
Interfere w/emergency call FV	1	2
Interfere w/custody	0	1
Premise check	2	0
Lost property	4	3
Minor in possession	0	1
Missing adult	0	1
Missing child	2	1
Nature unknown	1	2
Open container	3	2
Open door/window	6	3
Parking violation	5	5
Person w/gun	1	0
Possess controlled substance/narc	16	9
Possess drug paraphernalia	39	20
Possess marijuana	15	3
Possess prohibited weapon/body armor	1	0
Possess dangerous drug	2	1
Possess gun by felon	1	0
Prohibited sub/item in correct facility	1	0
Public intoxication	8	4
Pursuit	2	0
Reckless driving	15	22
Request apprehension	3	2
Resist arrest	1	3
Robbery assault	0	1
Runaway child	5	5
Runaway located	1	2
Search warrant	1	0
Selective traffic enforcement	35	46
Sexual assault	1	0
Sexual assault of child	0	2
Shots fired	1	1
SRO Duty	1	0
Structure fire	2	4
Suspicious package	4	0
Suspicious noise	1	3
Suspicious odor	0	2

Suspicious person	44	35
Suspicious vehicle	65	86
Tamper w/ evidence	2	0
Tamper w/govt record	5	1
Terroristic threat	2	3
Terroristic threat FV	1	0
Theft	17	16
Traffic Initiative	9	27
Traffic Hazard/Debris	27	56
Unlawful carrying weapon	2	3
Violate protective order	2	0
Violate city ordinance	5	15
Violate state law/other	8	5

Hamilton Point Circle

Calls for service	2018	2019
Total calls	198	253
Traffic stops	16	14
911 hang up/check welfare	2	1
Abandon vehicle	4	15
Aggravated assault w/DW	2	2
Aggravated assault w/DW FV	0	1
Animal calls	33	27
Arrest warrant non-traffic	0	2
Assault w/Injury FV	1	2
Assist complainant	19	19
Assist other agency	4	8
Assault by contact FV	1	0
Blocked driveway/Hwy	0	1
Burglary residence	1	0
Burglary vehicle	1	2
Check welfare	7	13
Close patrol	0	2
Collision	3	4
Courtesy ride	0	1
Credit/Debit card abuse	1	0
Criminal mischief	0	2
Criminal trespass warn	1	0
Deceased person	0	2
Deliver message	1	0
Directed patrol	21	57
Disturbance stand by	4	1
Disturbance	3	1
Disorderly conduct w/gun	1	0
Disorderly conduct noise	6	6

DWI 2 nd	0	1
DWI felony	1	0
Emotionally disturbed person	1	1
Evading arrest	1	0
False alarms	10	12
Family disturbances	6	4
Fireworks violations	2	3
Other	5	2
Follow up investigations	17	16
Found child	0	2
Harassment	2	3
Impound vehicle	1	2
Interfere w/child custody	1	0
Open door/window	1	0
Parking violations	3	13
Possess drug paraphernalia	2	1
Reckless driving	0	4
Resist arrest	0	1
Runaway child	2	1
Shots fired	1	1
Structure fire	1	0
Suspicious packages	2	0
Suspicious odor	1	0
Suspicious noise	0	2
Suspicious person	6	3
Suspicious vehicle	7	3
Terroristic threat	1	1
Theft	1	1
Traffic initiative	1	0
Traffic hazard/debris	2	2
Violate city ordinance	0	4
Violate state law/other	1	0

Wildhorse Creek

Calls for service	2018	2019
Total calls for service	472	533
Traffic Stops	49	36
911 check welfare	3	4
Abandon endanger child	1	0
Abandon vehicle	10	22
Aggravated assault w/DW	0	2
Aggravated assault w/DW FV	0	1
Animal calls	44	26
Assault by contact	2	1
Assault w/injury FV	1	3

Assault w/injury	0	1
Assist other agency	10	17
Assist complainant/motorist	46	33
Attempted burglary residence	0	1
Auto theft	1	0
Blocked driveway	1	0
Burglary residence	0	2
Burglary vehicle	4	2
Check welfare	18	20
Close patrol	6	1
Collision	9	12
Community contact	2	4
Counterfeiting	1	0
Criminal mischief	2	6
Criminal trespass	2	0
Criminal trespass warn	6	2
Deadly conduct	1	0
Deceased person	3	1
Deliver marijuana	0	1
Deliver message	1	1
Directed patrol	31	124
Disturbance standby	3	12
Disturbance/other	9	10
Disorderly conduct exposure	0	1
Disorderly conduct fighting	0	1
Disorderly conduct noise	38	20
Driving while license invalid	0	1
Emotionally disturbed person	5	6
Eluding	0	1
Escort/other	1	0
Evading	0	1
Fail to ID	0	1
False alarm	38	29
Family disturbance	14	19
Fictitious LP	1	0
Fight in progress	0	2
Fireworks Violation	11	2
Flagged down	2	1
Follow up investigation	28	21
Found property	1	1
Fraud/Other	0	1
Fraud use of ID	3	0
Harassment	2	1
Impounded vehicle	2	4
Injury to child	0	1
Interfere w/emergency call	0	1

Open door/window	2	3
Other	0	4
Parking violation	37	18
Possess controlled substance/Other	0	1
Possess drug paraphernalia	1	2
Possess gun by felon	0	1
Reckless damage	2	0
Reckless driving	3	4
Recovered vehicle	0	1
Request apprehension	0	1
Runaway child	0	4
Selective/Traffic Initiative	5	0
Sexual Assault of child	1	0
Shots fired	3	0
911 abuse	1	0
Solicitation child	1	0
Structure fire	2	0
Suspicious package	6	0
Suspicious noise	1	1
Suspicious person	12	7
Suspicious vehicle	16	30
Tamper w/ govt record	1	0
Theft	5	7
Traffic hazard debris	1	8
Unlawful carry weapon	0	1
Unauthorized use of motor vehicle	0	5
Violate city ordinance	2	2
Violate court order	1	0
Warrant arrest non-traffic	4	7

Bell Farms/Carriage Hills

Calls for service	2018	2019
Total calls for service	641	755
Traffic Stops	44	32
911 check welfare	5	3
Abandon vehicle	13	50
Animal calls	79	57
Arson	0	2
Assault by contact	5	4
Assault by contact FV	0	1
Assault of public servant	1	1
Assault w/injury	4	6
Assault w/injury FV prior conv	1	0
Assault w/injury FV strangle	1	1
Assault w/injury FV	1	4

Assist other agency	20	17
Assist complainant/motorist	54	54
Attempted burglary residence	2	1
Auto theft	3	1
Blacked driveway/Hwy	1	1
Burglary residence	0	3
Burglary vehicle	3	1
Check welfare	27	29
Close patrol	4	3
Collison	8	2
Community contact	6	8
Courtesy ride	1	2
Credit/debit card abuse	1	0
Criminal mischief	6	12
Criminal mischief FV	1	2
Criminal trespass	2	2
Criminal trespass warn	1	3
Deceased person	2	0
Deliver message	3	3
Directed patrol	53	136
Dispose solid waste	0	1
Disturbance standby	4	6
Disturbance other	14	1
Disorderly conduct	52	53
Noise	50	52
Display gun	1	0
Fighting	1	1
DWI	0	4
Driving while license invalid	1	1
Emotionally disturbed person	10	7
Eluding	0	1
Evading	0	1
Fail to ID	0	1
False alarm	22	33
Family disturbances	25	27
Field observations	2	2
Fireworks violation	6	1
Flagged down	3	1
Follow up investigation	33	21
Forgery	0	1
Found child	0	1
Found property	3	1
Fraud/Other	1	8
Harassment	4	4
Impounded vehicle	3	4
Indecency w/child	1	0

Information call	1	0
Injury to child	0	2
Injury to child FV	0	1
Interference w/emergency call	0	2
Lost property	0	1
Missing adult	1	0
Missing child	2	0
Open container	1	0
Open door/window	0	3
Parking violation	18	65
Possession controlled substance/Narc	1	1
Possession drug paraphernalia	4	4
Possession marijuana	2	0
Reckless driving	9	1
Recovered vehicle	1	0
Request apprehension	3	1
Resist arrest	1	1
Runaway child	7	3
Runaway located	3	2
Selective traffic	0	3
Sexual assault child	1	1
Shots fired	6	2
Surveillance assignment	2	0
Suspicious package	5	1
Suspicious noise	4	4
Suspicious odor	0	1
Suspicious person	22	16
Suspicious vehicle	31	39
Tamer w/govt record	2	0
Terroristic threat FV	1	0
Theft	7	3
Traffic initiative	1	0
Traffic Hazard/Debris	2	1
Unlawful carry weapon	1	0
Violate city ordinance	3	5
Violate court order	0	1
Violate state law/other	1	0
Warrant arrest non-traffic	10	6

Greenbury

Calls for service	2018	2019
Total calls for service	275	354
Traffic stops	48	28
911 check welfare	3	4
Abandon vehicle	2	24

Aggravated assault w/DW	0	2
Aggravated assault w/DW FV	0	1
Animal calls	23	19
Arson	1	1
Assault by contact	4	0
Assault of public servant	0	1
Assault w/injury	5	2
Assault w/injury	2	0
Assault w/injury FV	1	1
Assault w/injury FV strangle	2	1
Assist complainant/motorist	26	45
Assist other agency	9	11
Attempted burglary residence	1	0
Auto theft	0	1
Burglary residence	1	1
Burglary vehicle	2	1
Check welfare	16	24
Close patrol	1	12
Collision	1	1
Community contact	0	1
Courtesy ride	1	0
Credit/debit card abuse	1	1
Criminal mischief	2	5
Criminal mischief FV	1	0
Criminal trespass	0	1
Criminal trespass warn	1	0
Deliver marijuana	1	0
Deliver message	1	0
Deliver controlled substance/Narc	1	0
Directed patrol	19	40
Disturbance standby	3	6
Disturbance other	9	5
Disorderly conduct language	0	1
Disorderly conduct noise	11	19
DWI	1	1
Driving while license invalid	2	2
Emotionally disturbed person	4	1
Evading	0	1
False alarm	14	8
Family disturbance	10	10
Fireworks violation	4	2
Follow up investigation	9	18
Found child	2	0
Fraud use of ID	1	0
Fraud other	1	0
Harassment	2	6

Impounded vehicle	8	6
Injury to child FV	1	0
Lost property	0	1
Missing adult	5	1
Missing child	1	0
Open door/window	1	0
Other	0	4
Parking violation	4	11
Possess controlled substance/Narc	1	1
Possess drug paraphernalia	6	0
Possess marijuana	3	1
Possess dangerous drug	1	0
Prowler	1	0
Reckless driving	0	2
Request apprehension	0	1
Resist arrest	1	1
Runaway child	1	4
Suspicious noise	2	2
Suspicious odor	1	0
Suspicious person	11	12
Suspicious vehicle	16	13
Tampering w/mail	1	0
Terroristic threat	1	3
Terroristic threat FV	0	2
Theft	0	2
Traffic initiative	1	2
Unlawful carry weapon	1	0
Traffic Hazard/debris	0	1
Unauthorized use of motor vehicle	1	3
Vehicle fire	0	1
Violate city ordinance	3	4
Violate state law/other	1	0
Warrant arrest non-traffic	5	1

Presidential Glen

Calls for service	2018	2019
Total calls for service	393	818
Traffic stops	18	54
911 check welfare	15	3
Abandon endanger child	0	1
Abandon vehicle	9	42
Aggravated assault w/DW	0	1
Animal calls	20	37
Assault by contact	2	1
Assault of public servant	0	1

Assault w/injury	7	8
Assault w/ injury	0	2
Assault w/injury FV	7	4
Assault w/injury Strangle FV	0	2
Assist complainant/motorist	27	55
Assist other agency	14	18
Attempted burglary residence	1	1
Attempted suicide	0	1
Auto theft	1	0
Burglary residence	1	4
Burglary vehicle	6	4
Check welfare	16	64
Close patrol	4	7
Collison	8	3
Community contact	2	3
Counterfeiting	0	1
Credit/debit card abuse	1	0
Criminal mischief	5	4
Criminal mischief FV	0	1
Criminal trespass	0	1
Criminal trespass warn	2	1
Deceased person	1	1
Deliver message	2	5
Directed patrol	30	175
Dispose solid waste	1	0
Disturbance standby	4	10
Disturbance other	4	8
Disorderly conduct fighting	0	1
Disorderly conduct noise	18	26
DWI	0	1
Driving while license invalid	0	1
Emotionally disturbed person	4	13
Evading arrest	0	2
Failure to ID	2	0
False alarm	49	72
Family disturbance	9	30
Fireworks violation	3	9
Flagged down	2	1
Follow up investigation	19	33
Found child	0	2
Found property	2	1
Fraud use of ID	1	0
Fraud other	3	2
Harassment	1	1
Impounded vehicle	2	4
Interfere w/emergency call	0	1

Lost property	1	3
Missing adult	2	0
Nature unknown	1	0
Open door/window	2	0
Parking violation	11	26
Pick up item/evidence	0	1
Possess controlled substance/Narc	3	2
Possess drug paraphernalia	0	3
Possess marijuana	1	0
Possess dangerous drug	1	0
Possess gun by felon	2	1
Premises check	1	0
Public intoxication	2	0
Pursuit	0	1
Reckless driving	3	3
Recovered vehicle	1	1
Retaliation	1	0
Resist arrest	0	1
Runaway child	4	20
Runaway located	0	2
Selective traffic	0	1
Shots fired	0	7
Suspicious package	5	0
Suspicious noise	0	3
Suspicious odor	1	3
Suspicious person	21	23
Suspicious vehicle	20	29
Terroristic threat	1	0
Theft	5	8
Traffic hazard/debris	1	4
Vehicle fire	0	1
Violate city ordinance	0	4
Warrant arrest non-traffic	5	1

Presidential Heights

Calls for service	2018	2019
Total calls for service	29	229
Traffic Stops	0	3
911 Check welfare	0	4
Abandon vehicle	2	6
Animal calls	0	8
Assault w/injury FV	0	1
Assist complainant	1	17
Assist other agency	1	8
Attempted burglary residence	0	1

Burglary residence	0	2
Burglary non-residence	2	0
Check welfare	1	10
Close patrol	1	4
Collision	1	2
Criminal mischief	0	1
Criminal trespass	0	1
Directed patrol	11	90
Disturbance standby	0	1
Disorderly conduct display gun	0	1
Disorderly conduct noise	0	6
Emotionally disturbed person	0	3
False alarm	3	19
Family disturbance	0	8
Fireworks violation	0	5
Flagged down	0	1
Follow up investigations	0	5
Harassment	0	3
Interfere w/emergency call	0	1
Parking violation	0	3
Reckless damage	0	1
Robbery/assault	0	1
Shots fired	0	2
Structure fire	0	1
Surveillance assignment	0	1
Suspicious person	1	2
Suspicious vehicle	4	7
Terroristic threat	1	0
Warrant arrest non-traffic	0	2

Stonewater

Calls for service	2018	2019
Total calls for service	813	861
Traffic stops	193	165
911 check welfare	23	16
Abandon vehicle	17	32
Aggravated assault w/DW	1	1
Animal calls	57	37
Assault by contact	1	3
Assault by threat	0	1
Assault of public servant	1	0
Assault w/injury	5	5
Assault w/injury FV	5	3
Assist other agency	25	19
Assist complainant/motorist	50	60

Attempted burglary vehicle	1	0
Attempted burglary residence	1	2
Auto theft	1	4
Blocked driveway/Hwy	7	6
Burglary non-residence	1	0
Burglary residence	2	0
Burglary vehicle	4	2
Check welfare	21	37
Close patrol	4	59
Collison	12	11
Community contact	6	3
Courtesy ride	1	0
Credit/Debit card abuse	2	1
Criminal mischief	7	6
Criminal trespass	2	2
Criminal trespass warning	1	2
Deceased person	2	1
Deliver message	1	0
Direct traffic	0	1
Directed patrol	84	162
Disturbance standby	6	3
Disturbance other	9	11
Disorderly conduct	42	45
Language	1	0
Noise	41	44
Fighting	0	1
DWI	1	1
Driving while license invalid	3	1
Emotionally disturbed person	8	6
Evading arrest	0	1
Fail to ID	2	1
False alarm	82	61
Family disturbance	28	18
Fight in progress	0	1
Fireworks violation	13	7
Flagged down	5	2
Flooded roadway	1	0
Follow up investigation	29	27
Fraud use of ID	1	1
Fraud other	1	4
Harassment	3	4
Impounded vehicle	6	9
Indecent exposure	1	0
Information call	1	1
Interfere w/child custody	1	0
Lost property	2	0

Minor in possession tobacco	1	0
Missing child	1	2
Open door/ window	2	2
Parking violation	47	53
Picked up item/evidence	1	0
Possess controlled substance/Narc	1	2
Possess drug paraphernalia	4	4
Possess dangerous drug	0	2
Possess marijuana	3	1
Public intoxication	1	1
Public lewdness	0	1
Pursuit	0	1
Reckless driving	6	13
Resist arrest	2	0
Runaway child	7	2
Traffic initiative	32	12
Sexual assault	1	0
Shots fired	3	0
Surveillance assignment	1	1
Suspicious package	4	0
Suspicious noise	6	2
Suspicious odor	0	1
Suspicious person	27	18
Suspicious vehicle	38	37
Terroristic threat	0	1
Theft	11	8
Traffic hazard/debris	16	6
Unlawful carry weapon	1	1
Vehicle fire	0	1
Violate city ordinance	5	1
Violate court order	2	0
Warrant arrest non-traffic	5	8

Wal-Mart 11923 E US Hwy 290

Calls for service	2018	2019
Total Calls for service	748	488
Traffic stops	0	6
911 check welfare	4	1
Abandon vehicle	1	0
Aggravated Robbery DW	3	0
Animal calls	5	7
Assault by contact	7	0
Assault by threat	0	1
Assault w/injury FV strangle	4	1
Assault w/injury FV	0	1

Assist other agency	18	6
Assist complainant/motorist	75	57
Attempted theft	3	0
Attempted burglary vehicle	0	1
Auto theft	1	0
Burglary vehicle	8	0
Check welfare	41	9
Close patrol	7	10
Collision	57	25
Community contact	7	36
Courtesy ride	1	1
Credit/Debit card abuse	1	0
Criminal mischief	7	5
Criminal trespass	18	5
Criminal trespass warning	10	17
Directed patrol	15	33
Disturbance standby	0	4
Disturbance	23	13
Disorderly conduct	6	2
DWI	1	1
Eluding	0	1
Escape custody	0	1
Emotionally disturbed person	5	1
Engage in organized crime	1	0
Evading arrest	2	1
Fail to ID	1	1
False alarm	7	9
Family disturbance	9	2
Flagged down	7	1
Follow up investigation	23	50
Found property	1	1
Fraud use of ID	1	0
Fraud other	12	4
Impounded vehicle	4	2
Indecent exposure	1	0
Interfere w/ emergency call FV	1	0
Interfere w/public duty	0	1
Lost property	6	4
Open container	1	0
Parking violation	10	15
Pick up item/evidence	6	0
Place where weapon prohibited	1	0
Possess controlled substance/Narc	19	10
Possess criminal instrument	1	0
Possess drug paraphernalia	3	2
Possess marijuana	3	1

Possess gun by felon	0	1
Premise check	4	0
Public intoxication	2	1
Reckless driving	6	3
Resist arrest	1	0
Runaway child	2	1
Runaway located	0	2
Selective traffic	0	6
Sexual assault	2	0
Theft	187	78
Suspicious noise	0	1
Suspicious odor	0	1
Suspicious package	3	0
Suspicious person	51	15
Suspicious vehicle	22	11
Tamper with evidence	0	2
Terroristic threat	2	1
Traffic Hazard/debris	2	0
Unlawful carry weapon	0	1
Violate city ordinance	2	12
Violate state law	0	1
Warrant arrest non-traffic	14	6

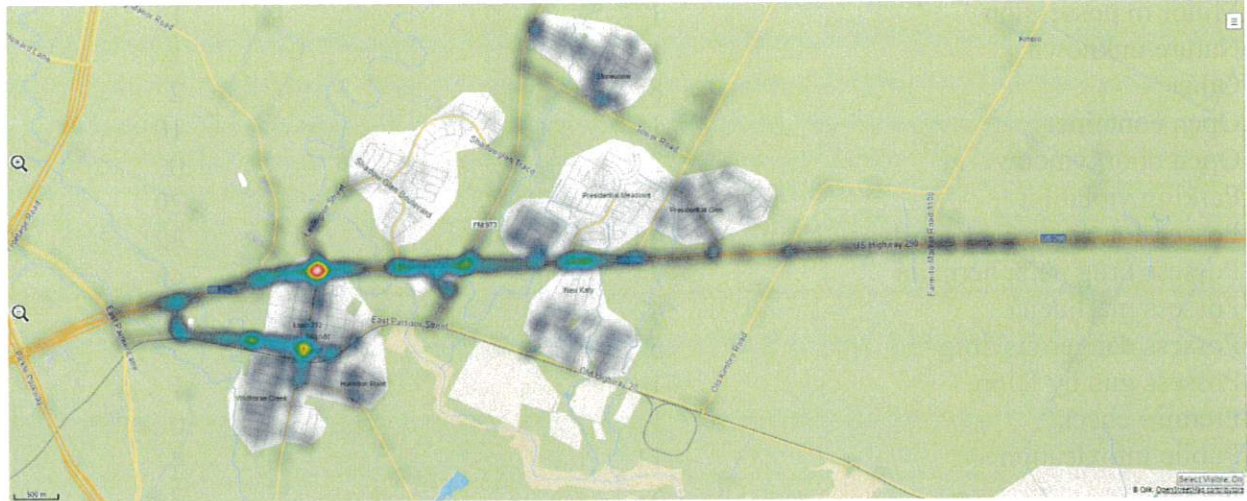
E US Hwy 290

Calls for service	2018	2019
Total calls for service	4562	2731
Traffic stops	4860	3639
911 check welfare	81	34
Abandon/endanger child	2	0
Abandon vehicle	40	31
Accident recon	0	2
Aggravated assault w/DW	5	2
Aggravated assault on police officer	1	0
Animal calls	110	36
Assault by contact	8	4
Assault by contact FV	3	0
Assault by threat	0	1
Assault of public servant	3	1
Assault w/injury	23	6
Assault w/injury FV	12	2
Assault w/injury FV strangle	0	2
Assist other agency	136	51
Assist complainant/motorist	334	265
Attempted burglary vehicle	3	1
Attempted theft	0	1

Auto theft	3	5
Bomb threat	1	0
Blocked driveway/Hwy	0	1
Burglary non-residence	7	4
Burglary residence	1	0
Burglary vehicle	3	3
Check welfare	170	132
Close patrol	2	12
Collision	799	335
Community contact	40	50
Counterfeiting	1	1
Courtesy ride	7	4
Credit/Debit card abuse	0	1
Criminal Mischief	8	9
Criminal trespass	1	6
Criminal trespass warning	7	20
Deceased person	2	0
Deliver marijuana	1	2
Deliver controlled substance	0	2
Direct traffic	0	3
Directed patrol	9	57
Dispose solid waste	2	2
Disturbance standby	1	8
Disturbance	76	47
Disorderly conduct	17	8
DWI	172	53
Driving while license invalid	84	108
Emotionally disturbed person	9	4
Eluding	3	3
Engage in organized crime	1	1
Escape custody	0	1
Escort	0	1
Evading arrest	19	5
Fail to ID	9	1
False Alarm	133	88
Family Disturbance	24	12
Fictitious LP	15	9
Field observation	2	0
Flagged down	12	10
Fleet	11	0
Flooded roadway	0	1
Follow up investigation	29	84
Found property	4	2
Fraud use ID	2	0
Fraud other	2	7
Harassment	1	1

Impounded vehicle	268	185
Information	13	2
Interfere w/public duties	1	1
Interfere w/emergency call	0	1
Lost property	1	4
Minor in possession	1	1
Nature unknown	1	1
Other	8	2
Open container	16	10
Open door/window	2	0
Parking violation	3	20
Possession controlled substance/Narc	43	32
Possess drug paraphernalia	74	46
Possess marijuana	42	15
Possess dangerous drug	5	5
Possess gun by felon	1	1
Premise check	1	0
Public intoxication	11	4
Pursuit	5	2
Recover stolen property	0	1
Reckless damage	1	1
Reckless driving	862	289
Recovered vehicle	6	3
Resist arrest	1	2
Retaliation	1	0
Runaway child	0	1
Runaway located	3	2
Traffic initiative	102	75
Shots fired	11	2
SRO duty	6	3
Suspicious package	1	1
Suspicious noise	3	3
Suspicious odor	6	1
Suspicious person	41	44
Suspicious vehicle	88	95
Tamper w/ID number	0	1
Tamper w/evidence	8	3
Tamper w/govt record	16	3
Theft	30	88
Terroristic threat	0	1
Traffic hazard/debris	284	158
Traffic arrest class c	2	0
Unlawful carry weapon	8	6
Unauthorized use motor vehicle	5	2
Vehicle fire	9	6
Violate court order FV	1	1

Violate city ordinance	13	21
Violate state law/other	28	3
Warrant arrest non-traffic	64	36



⁴ CY 2018 (white hotspot tops at 344 incidents)

⁵ CY 2019 (white hotspot tops at 325 incidents)

INVESTIGATIONS

Criminal Investigations Case Management

Disposition	2018	2019
Arrest	58	65
Inactive	272	239
Referred to Other Agency	14	12
Exceptionally Cleared	1	4
Information	41	42
Active	5	45
Total Cases	394	414

2018 Federal, State, and Local Crime Data

Texas State Total Reported Crime ⁶		Manor Total Reported Crime	
Offenses	2018	Offenses	2018
Murder	1,324	Murder	0
Rape	14,891	Rape	15
Robbery	28,273	Robbery	3
Aggravated Assault	74,165	Aggravated Assault	35
Burglary	117,513	Burglary	32
Larceny-Theft	491,028	Larceny-Theft	214
Motor Vehicle Theft	69,730	Motor Vehicle Theft	6
Total	796,924	Total	305

National Crime Data

FBI Uniformed Crime Report⁷

Homicide

- In 2018, the estimated number of murders in the nation was 16,214. This was a 6.2 percent decrease from the 2017 estimate, a 14.5 percent increase from the 2014 figure, and a 5.3 percent increase from the number in 2009.
- There were 5.0 murders per 100,000 people in 2018. The murder rate in 2018 was down from the rates in 2017 (6.8 percent) and 2009 (1.2 percent). However, the murder rate climbed 11.6 percent when compared with the 2014 rate.

⁶ These offenses are the specific offenses reported to the State of Texas as part of the Uniformed Crime Reporting

⁷ FBI. 2018. Criminal Justice Information Service. <https://www.fbi.gov/services/cjis/ucr>. Quoted overviews from each category

- Of the estimated number of murders in the United States, 46.2 percent were reported in the South, 22.0 percent were reported in the Midwest, 19.9 percent were reported in the West, and 11.9 percent were reported in the Northeast.

Rape

- There were an estimated 139,380 rapes (revised definition) reported to law enforcement in 2018. This estimate was 2.7 percent higher than the 2017 estimate and 18.1 percent higher than the 2014 estimate.

Robbery

- There were an estimated 282,061 robberies nationwide in 2018. The estimated number of robberies decreased 12.0 percent from the 2017 estimate and decreased 12.6 percent from the 2014 estimate. The 2018 estimate was down 31.0 percent from the 2009 estimate.
- The estimated robbery rate of 86.2 per 100,000 inhabitants in 2018 showed a decrease of 12.6 percent when compared with the 2017 rate.
- In 2018, the average dollar value of property stolen per reported robbery was \$2,119. Robberies accounted for an estimated \$598 million in losses. Residences experienced the highest average dollar loss at \$4,600 per offense.
- Among the robberies for which the UCR Program received weapon information in 2018, strong-arm tactics were used in 43.0 percent, firearms in 38.2 percent, and knives or cutting instruments in 8.3 percent. Other dangerous weapons were used in 10.4 percent of robberies in 2018.

Aggravated Assault

- In 2018, there were an estimated 807,410 aggravated assaults in the nation. The estimated number of aggravated assaults decreased 0.4 percent when compared with the 2017 estimate and decreased 0.6 percent when compared with the 2009 estimate.
- The estimated rate of aggravated assaults in 2018 was 246.8 per 100,000 inhabitants. From 2009 to 2018, the rate of aggravated assaults decreased 6.8 percent.
- Of the aggravated assault offenses for which law enforcement provided expanded data in 2018, 26.1 percent were committed with firearms. Personal weapons, such as hands, fists, or feet, were used in 25.2 percent of aggravated assaults, and knives or cutting instruments were used in 17.3 percent. Other weapons were used in 31.5 percent of aggravated assaults.

Burglary

- In 2018, there were an estimated 1,230,149 burglaries, a decrease of 11.9 percent when compared with 2017 data. The number of burglaries decreased 28.2 percent when compared with 2014 data and was down 44.2 percent when compared with the 2009 estimate.
- Burglaries accounted for 17.1 percent of the estimated number of property crimes.
- By subcategory, 56.7 percent of burglaries involved forcible entry, 36.7 percent were unlawful entries, and 6.6 percent were attempted forcible entry.
- Victims of burglary offenses suffered an estimated \$3.4 billion in property losses in 2018. The average dollar loss per burglary offense was \$2,799.
- Burglaries of residential properties accounted for 65.5 percent of all burglary offenses.

Larceny-Theft

- In 2018, there were an estimated 5,217,055 larceny-thefts nationwide. The number of larceny-thefts declined 5.4 percent when compared with the 2017 estimate. The number decreased 10.2 percent when compared with the 2014 estimate, and it declined 17.7 percent when compared with the 2009 estimate.
- The rate of estimated larceny-thefts in 2018 was 1,594.6 per 100,000 inhabitants. From 2017 to 2018, the rate of estimated larceny-thefts declined 6.0 percent, and from 2009 to 2018, the rate decreased 22.8 percent.
- Larceny-thefts accounted for an estimated 72.5 percent of property crimes in 2018.
- The average value of property taken during larceny-thefts was \$1,153 per offense. When the average value is applied to the estimated number of larceny-thefts, the loss to victims nationally was an estimated \$6.0 billion.
- Thefts from motor vehicles accounted for 27.0 percent of all larceny-thefts in 2018.

Motor vehicle theft

- There were an estimated 748,841 thefts of motor vehicles nationwide in 2018. The estimated rate of motor vehicle thefts was 228.9 per 100,000 inhabitants.
- The estimated number of motor vehicle thefts decreased 3.1 percent in 2018 when compared with the 2017 estimates but rose 9.0 percent when compared with the 2014 estimates and dropped 5.9 percent when compared with the 2009 estimates.
- More than \$6 billion (\$6.3) was lost nationwide to motor vehicle thefts in 2018. The average dollar loss per stolen vehicle was \$8,407.
- In 2018, of all motor vehicles stolen, 74.9 percent were automobiles.

2018 Offenses and Arrests

Offense	No. of Offense
Abandon/Endanger Child Criminal Negligence	7
Abandon/Endanger Child Imminent Danger Bodily Inj	3
Abandon/Endanger Child W/Intent To Return	1
Abandon/Endanger Child W/O Intent To Return	1
Accident Involving Damage To Vehicle	4
Aggravated Assault - Against Public Servant	1
Aggravated Assault - W/Deadly Weapon	9
Aggravated Robbery	1
Assault - Against Ems/ Security / Family W/Prior Conviction	3
Assault - Against Public Servant	4
Assault - By Contact	3
Assault - By Contact / Family Violence	10
Assault - By Threat	1
Assault - With Injury	7
Assault - With Injury / Family Violence	30
Assault W/ Injury Strangulation Fv	3

Assault- By Public Servant	1
Burglary Of A Building (Not Habitation)	6
Burglary Of A Residence	7
Burglary Of A Vehicle	13
Child Safety Seats - Child < Age 5, Not Properly Secured	3
Consumption Of Alcohol By A Minor	1
Credit Card Or Debit Card Abuse	1
Criminal Mischief	1
Criminal Mischief \$100 < \$750	7
Criminal Mischief \$2500 < \$30000	2
Criminal Mischief - \$750 < \$2500	5
Criminal Mischief < \$100	1
Criminal Nonsupport	1
Criminal Trespass	8
Criminal Trespass Warning Issued	8
Cruelty To Animals	1
Deadly Conduct Discharge Firearm	1
Defective Stoplamp(S) (Brake Light)	1
Del Marijuana > 5lbs <= 50lbs	1
Del Marijuana >1/4 Oz <= 5lbs	2
Disobeyed No Passing Zone	1
Disobeyed Warning Signs And Barricades	1
Disorderly Conduct By Fighting	2
Disorderly Conduct By Loud And Profane Language	2
Disorderly Conduct Discharge/Display Firearm	1
Display Expired Registration/License Plates	10
Display Fict., Alt., Or Obscured Lp / Registration Insignia	6
Display/Posses An Expired Operator/Drivers License	1
Display/Possess Fictitious License Plate	1
Dog Fighting	1
Driving While Intoxicated	62
Driving While Intoxicated >0.15	26
Driving While Intoxicated 2nd	38
Driving While Intoxicated 3rd Or More	18
Driving While Intoxicated Open Container	16
Driving While Intoxicated With Child Passenger	8
Driving While License Suspended/Invalid	61
Drove On Improved Shoulder	5
Drove Wrong Way In Designated Lane	1
Engage In Organized Criminal Activity	9
Evading Arrest/Detention	14
Evading Arrest/Detention Using Veh	10
Evading Arrest/Detention Using Veh W/Prev Convic	3
Fail To Stop And Provide Information	5
Fail To Stop And Render Aid Injury Collision/Death	1
Failed To Display Operator/Driver License	4

Failed To Drive In A Single Lane	3
Failed To Maintain Financial Responsibility (No Insurance)	36
Failed To Signal - Required Distance 100 Feet	1
Failed To Signal - Turn / Lane Change / Or Start	4
Failed To Yield Right Of Way	1
Failed To Yield Right Of Way To Emergency Vehicle	1
Failure To Appear	7
Failure To Identify	3
Failure To Identify False Information	1
Failure To Identify Fugitive	8
Failure To Identify Fugitive False Information	4
False Statement To Obtain Property Or Credit (Fel)	1
Fleeing From Police Officer	6
Fraud	1
Fraudulent Use Or Possession Of Identifying Information	4
Harassment	4
Harassment Of A Public Servant	1
Improper Turn Or Hand Signal	1
Indecency W/Child Sexual Contact	1
Injury To A Child Reckless/Criminal Neglect	1
Interfere W/Public Duties	1
Interfere With Emergency Telephone Call	4
Intoxicated Assault W/Vehicle Serious Bodily Injury	1
Man Del Cs Pg 1 $\geq 4g < 200g$	2
Minor In Possession Of Tobacco	1
No Operator/Drivers License	27
Obstruct Highway Passageway	2
Obstruction Or Retaliation	2
Open Container In Motor Vehicle	10
Operation Of Vehicle With Wrong License Plate	2
Poss Cs Analogue Pg 1 $\geq 1g < 4g$	2
Poss Cs Pg 1 $< 1g$	28
Poss Cs Pg 1 $\geq 1g < 4g$	15
Poss Cs Pg 1 $\geq 4g < 200g$	11
Poss Cs Pg 2 $< 1g$	4
Poss Cs Pg 2 $< 1g$ Drug Free Zone	1
Poss Cs Pg 2 $\geq 1g < 4g$	6
Poss Cs Pg 2 $\geq 4g < 400g$	1
Poss Cs Pg 3 $< 28g$	12
Poss Cs Pg 3 $< 28g$ Drug Free Zone	1
Poss Cs Pg 4 $\geq 28g < 200g$	1
Poss Del Drug Paraphernalia	3
Poss Marijuana $< 2oz$	72
Poss Marijuana $\leq 2 Oz$ Drug Free Zone	7
Poss Marijuana $> 2oz \leq 4oz$	6
Poss Marijuana $> 4 Oz \leq 5lbs$ Drug Free Zone	1

Poss Marijuana > 4oz <= 5lbs	4
Poss Marijuana > 5lbs <= 50lbs	1
Possession Of A Firearm By A Felon	5
Possession Of Alcohol By A Minor	2
Possession Of Dangerous Drug	10
Possession Of Drug Paraphernalia	63
Possession Of Prohibited Weapon	1
Possession Of Prohibited Weapon	2
Prohibited Substance/Item In Correctional Facility	3
Public Intoxication	28
Ran (Disregard) Stop Sign	1
Ran Red Light (In Traffic Light)	1
Reckless Driving	4
Resist Arrest Search Or Transport	17
Sexual Assault	1
Sexual Assault Of A Child	1
Speeding	10
Speeding - 15 Miles Or Over	1
Speeding In School Zone	1
Tamper/Fabricate Physical Evid W/Intent To Impair	8
Tampering With Governmental Record - Felony	3
Tampering With Governmental Record - Misdemeanor	1
Theft (All Others)	2
Theft (Shoplifting)	1
Theft < \$100	14
Theft < \$100 W/ Prev Convic	1
Theft < \$2500 2 Or More Prev Convic	5
Theft > \$2500 < \$30k	2
Theft >= \$100 < \$750	19
Theft >= \$30k<\$150k	1
Theft >= \$750< \$2500	9
Theft Of Firearm	3
Turned When Unsafe	1
Unauthorized Use Motor Vehicle	1
Unlawful Restraint	1
Unlawful Use Of A Criminal Instrument	2
Unlawfully Carrying A Weapon	15
Unsafe Lane Change	4
Violate Operator/Driver License Restriction (Specify)	2
Violate Promise To Appear	1
Violation Of Protective Order	3
Warrant - Manor Police Dept	2
Warrant - Out Of Jurisdiction	202
Wrong, Fictitious, Altered Or Obscured Insignia	1
<hr/>	
Total Cases	1301
Total Offenses	2147

Total Offenses Charged	1238
Total Arrests	652

Sex and Race Data

Arrests	Male	Female	White	Black	Indian	Asian	Unknown
653	510	143	427	214	0	9	3

Drug and Alcohol Arrests

Type of Offense	Number of Offenses	Number of Arrests
Drug Offenses	257	181
DWI	168	166

2019 Local Crime Data

Manor Total Reported Crime ⁸	
Offenses	2019
Murder	0
Rape	18
Robbery	5
Aggravated Assault	44
Burglary	28
Larceny-Theft	205
Motor Vehicle Theft	18
Total	318

Federal and State Crime Data⁹

The 2019 crime reports are not complete. The reporting system, Uniform Crime Reporting program, for reporting crime in the United States is changing to a more comprehensive program. This is in an effort to improve the quality and the amount of information collected and tabulated. The new system is called the National Incident-Based Reporting System or NIBRS. NIBRS expands the offense categories and provides data on victims, suspects, relationships between suspects and victims, arrestees, and property. It will provide a clearer picture of crime in the US and provide context in certain circumstances as opposed to just accumulating data. The mandate that all agencies go to NIBRS is January 1, 2021. The State of Texas set a deadline of 2019, and the Manor Police Department has been NIBRS compliant since November of 2018.

⁸ These offenses are the specific offenses reported to the State of Texas as part of the Uniformed Crime Reporting. 2019 statistics for state and federal reports have not been tabulated.

⁹ FBI. 2018. Criminal Justice Information Service. <https://www.fbi.gov/services/cjis/ucr>.

2019 Offenses and Arrests

Offense	No. of Offense
Abandon/Endanger Child Criminal Negligence	2
Accident Involving Damage To Vehicle	9
Aggravated Assault - Serious Bodily Injury	2
Aggravated Assault - W/Deadly Weapon	10
Aggravated Robbery	2
Arson	1
Assault - Against Ems/ Security / Family W/Prior Conviction	1
Assault - Against Public Servant	9
Assault - By Contact	4
Assault - By Contact / Family Violence	13
Assault - By Threat	2
Assault - With Injury	6
Assault - With Injury / Family Violence	26
Assault W/ Injury Strangulation Fv	10
Burglary Of A Building (Not Habitation)	1
Burglary Of A Residence	4
Burglary Of A Vehicle	7
Consumption Of Alcohol By A Minor	1
Credit Card Or Debit Card Abuse	3
Criminal Mischief	2
Criminal Mischief \$100 < \$750	10
Criminal Mischief \$2500 < \$30000	1
Criminal Mischief - \$750 < \$2500	2
Criminal Mischief < \$100	5
Criminal Nonsupport	2
Criminal Trespass	7
Criminal Trespass In Habitation	2
Criminal Trespass Warning Issued	4
Cruelty To Non-Livestock Animals	1
Dealer's/Buyer's Temporary Tag Violation	1
Del Marijuana <= 1/4 Oz Remuneration	1
Del Marijuana >1/4 Oz <= 5lbs	4
Disobeyed No Passing Zone	1
Disorderly Conduct By Fighting	9
Disorderly Conduct By Loud And Profane Language	5
Disorderly Conduct Discharge/Display Firearm	3
Display Expired Registration/License Plates	5
Display Fict, Alt, Or Obscured Lp / Registration Insignia	2
Display/Posses An Expired Operator/Drivers License	2
Display/Possess Fictitious License Plate	1
Disruption Of Class	1

Driving Under The Influence - Minor	1
Driving While Intoxicated	52
Driving While Intoxicated >0.15	30
Driving While Intoxicated 2nd	18
Driving While Intoxicated 3rd Or More	10
Driving While Intoxicated Open Container	9
Driving While Intoxicated With Child Passenger	1
Driving While License Suspended/Invalid	28
Drove Without Lights When Required	1
Engage In Organized Criminal Activity	5
Escape While Arrested/Confined	1
Evading Arrest/Detention	14
Evading Arrest/Detention Using Veh	10
Fail To Stop And Provide Information	2
Failed To Comply When Striking Fixtures On Highway	2
Failed To Comply When Striking Unattended Veh.	3
Failed To Display Operator/Driver License	2
Failed To Drive In A Single Lane	2
Failed To Maintain Financial Responsibility (No Insurance)	22
Failed To Signal - Turn / Lane Change / Or Start	1
Failed To Stop At Designated Point (At Stop Sign)	1
Failed To Stop At Designated Point (At Yield Sign)	1
Failed To Yield Right Of Way To Emergency Vehicle	3
Failure To Appear	4
Failure To Identify	1
Failure To Identify False Information	5
Failure To Identify Fugitive	1
Failure To Identify Fugitive False Information	3
False Report To Peace Officer Or Law Enforcement Employee	1
Fleeing From Police Officer	4
Forgery	4
Fraud	3
Fraudulent Use Or Possession Of Identifying Information	3
Harassment	2
Indecency W/Child Sexual Contact	1
Injury To A Child	2
Injury To A Child (Minor Injury/Personal Weapons)	1
Interfere W/Public Duties	2
Interfere With Emergency Telephone Call	11
Issuance Of Bad Check	1
Kidnapping	1
Leave Refuse On Highway (Littering)	1
Man Del Cs Pg 1 >= 1g < 4g	2
Man Del Cs Pg 1 >= 4g < 200g	2
Municipal Court Warrants	1
No Operator/Drivers License	21

Open Container In Motor Vehicle	4
Operate Motor Vehicle W/O Financial Responsibility M*	1
Operate Unregistered Motor Vehicle.	2
Passed Stationary Emergency Vehicle	1
Pocs Pg2-A	1
Poss Cs Pg 1 < 1g	32
Poss Cs Pg 1 < 1g Drug Free Zone	1
Poss Cs Pg 1 >= 1g < 4g	17
Poss Cs Pg 1 >= 400g	1
Poss Cs Pg 1 >= 4g < 200g	10
Poss Cs Pg 1a < 20au	1
Poss Cs Pg 2 < 1g	10
Poss Cs Pg 2 >= 1g < 4g	3
Poss Cs Pg 2 >= 4g < 400g	3
Poss Cs Pg 3 < 28g	10
Poss Del Drug Paraphernalia	2
Poss Marijuana < 2oz	41
Poss Marijuana <= 2 Oz Drug Free Zone	3
Poss Marijuana > 2oz <= 4oz	3
Poss Marijuana > 4oz <= 5lbs	1
Possession Of A Firearm By A Felon	6
Possession Of Alcohol By A Minor	8
Possession Of Dangerous Drug	17
Possession Of Drug Paraphernalia	36
Public Intoxication	17
Ran (Disregard) Stop Sign	1
Ran Red Light (In Traffic Light)	2
Reckless Damage Or Destruction	2
Reckless Driving	2
Recovered Stolen Vehicle	1
Resist Arrest Search Or Transport	15
Robbery	2
Runaway - Recovered	1
Seat Belt - Not Wearing	1
Sexual Assault Of A Child	1
Speeding	7
Speeding - 15 Miles Or Over	1
Tamper/Fabricate Physical Evid W/Intent To Impair	4
Tampering With Governmental Record - Felony	1
Terroristic Threat	2
Theft (All Others)	1
Theft < \$100	40
Theft < \$100 W/ Prev Convic	2
Theft < \$2500 2 Or More Prev Convic	6
Theft > \$2500 < \$30k	1
Theft >= \$100 < \$750	20

Theft >= \$20 < \$500 By Check	1
Theft >= \$30k<\$150k	1
Theft >= \$750< \$2500	3
Theft Of Firearm	4
Theft Of Services	2
Unauthorized Use Motor Vehicle	9
Unlawful Possession Of Body Armor	1
Unlawful Restraint	3
Unlawful Use Of A Criminal Instrument	1
Unlawfully Carrying A Weapon	11
Vco 168, Art Iii, Sec 64(A) - License Required (3 Month Or Older)	10
Vco 116 - Loud Music From Vehicle (30 Feet)	1
Vco 119a Juvenile Curfew Daytime/Nighttime	4
Vco 158, Art Ii, Sec 5 - Dumping Refuse; Other Material	1
Vco 168 - Animal Control	1
Vco 168 Art Iii Sec 68 Animal Bite; Submission To Quarantine	1
Vco 168, Art Iii, Sec 63 - Proof Of Vaccination	10
Vco 168, Art V, Sec 91 - Identification Tag Or Marking Required	11
Vco 168, Art V, Sec 96 - Nuisance Animals; At Large	17
Vco 168, Art V, Sec 96(A)(1) - Nuisance Animal; Molests Or Chases	1
Vco 168, Art V, Sec 96(A)(2) - Nuisance Animals; Dangerous Animal	8
Vco 168, Art V, Sec 96(A)(6) – Animal Excessive Noise	2
Vco 168, Art Vi, Sec 129 - Negligent Care	2
Violate Promise To Appear	1
Violation Of Protective Order	2
Warrant - Manor Municipal Court	4
Warrant - Manor Police Dept	6
Warrant - Out Of Jurisdiction	75
Wrong, Fictitious, Altered Or Abscured Insignia	3
<hr/>	
Total Cases	1186
Total Offenses	1798
Total Offenses Charged	1020
Total Arrests	573

Sex and Race Data

Arrests	Male	Female	White	Black	Indian	Asian	Unknown
573	412	161	389	167	1	11	5

2019 Drug and Alcohol Arrests

Type of Offense	Number of Offenses	Number of Arrests
Drug Offenses	201	132
DWI	121	117

VICTIM SERVICES

Manor Police Department Victim Services Division

- In 2018 the Victim Services Network (VSN) was created by the Manor Police Department to address service gaps for Manor and partner agencies. As the lead agency, Manor formally established an Interlocal Agreement with the Lago Vista Police Department and the Jonestown Police Department in response to their cities' continued growth, and their determination to increase the range and availability of services to their community. Prior to this initiative, these three agencies did not have Victim Services personnel; to address this need, two positions were created with the assistance of VOCA grant funding (Coordinator and Specialist). In 2019 the Manor Police Department was awarded a secondary grant through the Department of Justice, Office for Victims of Crime (OVC), to create another Specialist position to increase accessibility of services.
- The primary focus of the VSN is service provision to individuals affected by crime and crisis circumstances. Through the VSN individuals receive services inclusive of crisis intervention, criminal justice support, referrals to community agencies, assistance with establishing personal safety, assistance with exercising constitutional/statutory rights, assistance with crime victim compensation applications, education and emotional support throughout the criminal justice process, and ensuring continuity of services between departments and agencies. In addition to direct services, VSN personnel conduct community outreach, provide training, and serve on multiple boards, committees, and collaborative teams aimed at improving system response to victims, witnesses, and survivors.
- The VSN is currently comprised of a Coordinator and two Specialists, who are employees of the Manor Police Department (MPD). The Coordinator is responsible for creating policy and standard operating procedures, developing and implementing both internal (sworn personnel) and external (community partners) training and outreach, oversees research partnerships, grant writing, project management, strategic planning, on-going supervision, completion of monthly statistical reports, and serves as back-up to the Specialists. The Coordinator directly reports to the MPD Lieutenant. The MPD Lieutenant is responsible for overseeing the VSN program and conducts regular meetings with personnel to review work product, provides on-going training and support, and ensures appropriate service provision to victims. Currently, one Specialist spends one day at LVPD and one day at JPD a week, and three days at MPD offering service provision to those affected by crime and crisis circumstances. The second Specialist is full time at Manor Police Department offering service provision to those affected by crime and crisis circumstances.

- Through the implementation of the VOCA funded project the VSN has been able to address service gaps while identifying and addressing additional needs. Each jurisdiction is experiencing rapid population growth, and with this, growth in crime rates and calls for service. Additionally, these three jurisdictions relied on an outside agency to provide on-call services both during and outside normal business hours. As a result, there were inconsistent services being provided, and there was no internal system in place for victims who require immediate response for Manor, Lago Vista, or Jonestown. Relying on external on-call response created several barriers for victims leading to a breakdown in effective service provision.
- Furthermore, there was currently no full-time personnel dedicated to victims in Manor, resulting in inconsistent routine follow-up. In 2010, the Manor Police Department responded to 7,466 calls for service which resulted in 968 reports. By 2019, Manor Officers responded to 36,899 calls for service with 1,416 reports. This demonstrates a 394% increase in call volume between 2010 and 2019 and a 46% increase in reports. The current population for Manor is being reported as 12,251 (153% increase from 2010); continued rapid growth is expected, and with this, growth in crime rates and calls for service. Lago Vista has experienced similar expansion in population and calls.
- Upon learning this, the City of Manor approved that the Manor Police Department apply for another grant solicitation through the Department of Justice, Office for Victims of Crime, to create another Specialist position, which they were subsequently awarded in 2019. This was a very competitive process, with Manor Police Department being 1 of 16 agencies in the nation to receive this award, and the only one in Texas. With the addition of this new position an internal on-call rotation was created and began October 1, 2019, and victims in Manor, Lago Vista, and Jonestown will be provided greater access to services to address the critical needs of individuals.
- Currently, the VSN has been recognized by the International Association of Chiefs of Police (IACP) as a model agency program and recommended as a site for other LE agencies to visit who are starting or wanting to improve a Victim Services program. Additionally, Sam Houston State University has agreed to partner with MPD to conduct research on victim feedback, departmental response, and officer needs with the goal of improving current practices, identifying areas of growth, and further understanding the impact of procedural justice on the community.
- The Victim Services Network was established to provide services for Manor, Jonestown, and Lago Vista. Under the direction of the Manor Police Lieutenant and the Victim Services Coordinator the unit has risen to meet the needs and challenges that are unique to small communities. No other such collaboration existed in the area, and since its inception other entities have sought out information and direction on establishing similar programs. In the short time the VSN has been in existence it has expanded services for the partner agencies and has received national recognition by the International Association of Chiefs of Police.

- Together, with help from the City, departmental teamwork, and collaboration between agencies, these grant awards and their future sustainability plans were made possible. Currently, these grants are on a “step-out” process, with each agency offering match funds over the next 3-5 years upon which time the positions will be fully city funded aiming to change the way we respond to victims during critical moments of their involvement with our systems.

VICTIM SERVICES STATISTICS 2018-2019

MANOR, LAGO, JONESTOWN CASES 2018 (APR-DEC)	
MANOR	133
LAGO	~88 ¹⁰
JONESTOWN	~73 ¹⁰
TRAVIS CO SO (REGIONAL ON-CALL)	32
TOTAL	326

MANOR, LAGO, JONESTOWN CASES 2019 (JAN-NOV)	
MANOR	323
LAGO	~100 ¹⁰
JONESTOWN	~81 ¹⁰
TRAVIS CO SO (REGIONAL ON-CALL)	15
TOTAL	519

TOTAL VICTIMS SERVED 2018 (APR-DEC)	371
TOTAL VICTIMS SERVED 2019 (JAN-NOV)	421

TYPES OF SERVICE 2018 (APR-DEC)	NUMBER OF TIMES PROVIDED
INFORMATION AND REFERRAL	726
PERSONAL ADVOCACY/ACCOMPANIMENT	280
EMOTIONAL SUPPORT OR SAFETY SERV.	453
SHELTER/HOUSING SERVICES	9
CRIMINAL/CIVIL JUSTICE ASSISTANCE	160
CRIME VICTIM COMPENSATION APP.	34
TOTAL NUMBER OF SERVICES PROVIDED	1,662

TYPES OF SERVICE 2019 (JAN-NOV)	NUMBER OF TIMES PROVIDED
INFORMATION AND REFERRAL	1,341

¹⁰ These numbers are an estimate (likely a low estimate) due to these departments Records Management Systems being unable to run a grand total of cases worked. This will be corrected and captured accurately for 2020.

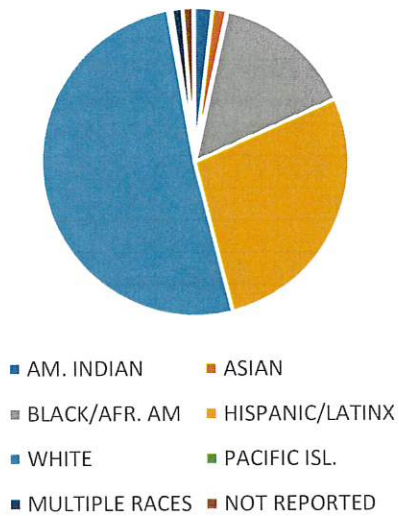
PERSONAL ADVOCACY/ACCOMPANIMENT	1,335
EMOTIONAL SUPPORT OR SAFETY SERV.	685
SHELTER/HOUSING SERVICES	32
CRIMINAL/CIVIL JUSTICE ASSISTANCE	130
CRIME VICTIM COMPENSATION APP.	68
TOTAL NUMBER OF SERVICES PROVIDED	↑ 3,591

TYPES OF CRIME/CRISIS & NUMBER OF VICTIMIZATIONS 2018 (APR-DEC)			
ADULT PHYSICAL ASLT	28	VIOL. OF EPO	4
ADULT SEXUAL ASLT	8	CRIM. TRESPASS	5
ARSON	2	SUICIDE	2
BURGLARY	9	DECEASED PERSON	33
CHILD PHYSICAL ABUSE/NEGLECT	23	ASLT AGAINST PUB SERVANT	4
CHILD SEXUAL ABUSE	29	CHECK WELFARE	1
FAMILY VIOLENCE	42	CRIM. MISCHIEF	3
DUI/DWI INCIDENTS	0	TERR. THREAT	10
ELDER ABUSE/ NEGLECT	5	DEADLY CONDUCT	2
IDENTITY THEFT/FRAUD	4	ASSIT COMP.	17
OTHER VEHICULAR VIC	9	POED	4
ROBBERY	2	ASLT BY CONTACT	10
STALKING/HARASSMENT	16	STRANGULATION	5
VIOL. OF COURT ORDER	6	FAMILY DISTURBANCE	28
DEATH NOTIFICATION	9		

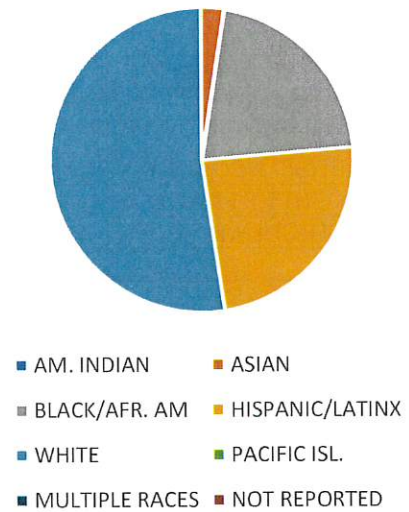
TYPES OF CRIME/CRISIS & NUMBER OF VICTIMIZATIONS 2019 (JAN-NOV)			
ADULT PHYSICAL ASLT	↑ 89	VIOL. OF EPO	↑ 32
ADULT SEXUAL ASLT	7	CRIM. TRESPASS	1
ARSON	2	SUICIDE	↑ 16
BURGLARY	↑ 13	DECEASED PERSON	18
CHILD PHYSICAL ABUSE/NEGLECT	22	ASLT AGAINST PUB SERVANT	4
CHILD SEXUAL ABUSE	↑ 37	CHECK WELFARE	↑ 13
FAMILY VIOLENCE	↑ 50	CRIM. MISCHIEF	↑ 14
DUI/DWI INCIDENTS	↑ 5	TERR. THREAT	3
ELDER ABUSE/ NEGLECT	3	DEADLY CONDUCT	↑ 6
IDENTITY THEFT/FRAUD	↑ 6	ASSIT COMP.	↑ 96
OTHER VEHICULAR VIC	9	POED	1
ROBBERY	↑ 4	ASLT BY CONTACT	7
STALKING/HARASSMENT	↑ 23	STRANGULATION	↑ 11
VIOL. OF COURT ORDER	3	FAMILY DISTURBANCE	↑ 32
DEATH NOTIFICATION	0		

VICTIM SERVICES DEMOGRAPHICS 2018-2019

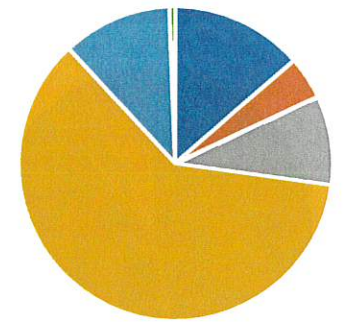
RACE 2018



RACE 2019

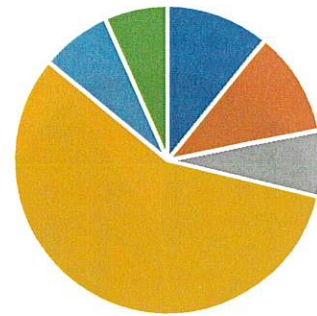


AGE 2018



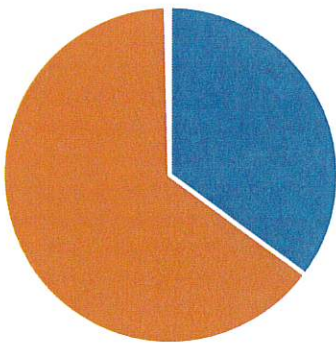
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18-24 25-59
60 AND OLDER NOT REPORTED

AGE 2019



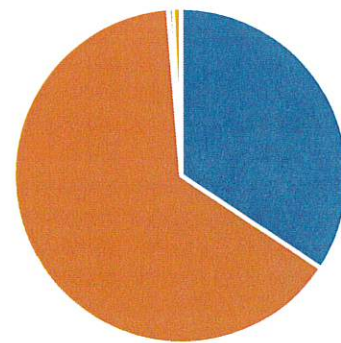
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GENDER 2018



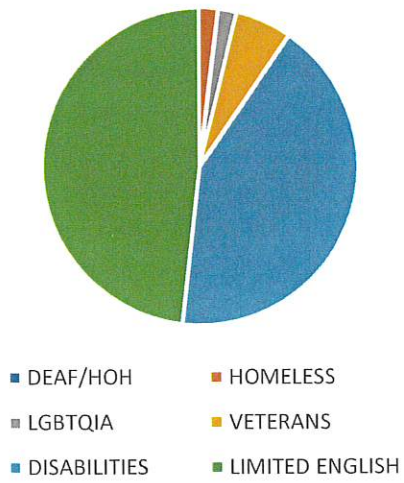
MALE FEMALE OTHER NOT REPORTED

GENDER 2019

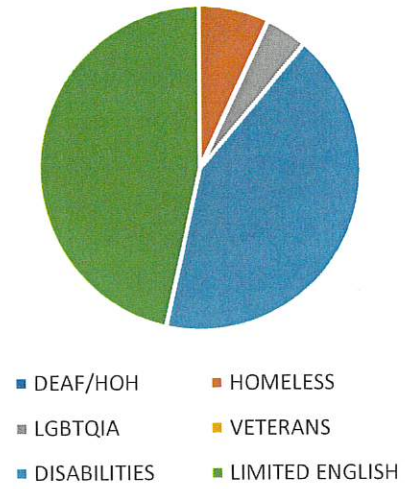


MALE FEMALE OTHER NOT REPORTED

SPECIAL CLASSIFICATIONS 2018



SPECIAL CLASSIFICATIONS 2019



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**MANOR CITY COUNCIL RETREAT
SATURDAY, DECEMBER 14, 2019**

COMMUNITY DEVELOPMENT REPORT

GOOD MORNING! MY NAME IS DEBBIE CHARBONNEAU AND I AM THE COMMUNITY DEVELOPMENT MANAGER. I STARTED IN SEPTEMBER AND AM VERY HAPPY TO BE HERE.

I AM A CERTIFIED MAIN STREET MANAGER THROUGH THE NATIONAL TRUST FOR HISTORIC PRESERVATION. THERE ARE ROUGHLY 6 OF US IN THE STATE OF TEXAS. I AM A NATIVE TEXAN AND ALSO A VETERAN.

MY GOALS FOR THE FUTURE OF THE DEPARTMENT ARE:

I HAVE CREATED A COMMUNITY SURVEY FOR THE MANOR COMMUNITY. TO CONTINUE MOVING FORWARD WE WOULD LIKE TO HEAR FROM THE CITIZENS OF MANOR ON THEIR VISION FOR THE FUTURE AND WHAT THEY WOULD LIKE TO SEE COME TO MANOR AND ALSO HOW THEY THINK WE ARE CURRENTLY DOING.

BREAKFAST BITES – I HAD AN IDEA AND TALKED IT OVER WITH TOM AND TOGETHER WE CAME UP WITH A PLAN TO START BREAKFAST BITES. ALEX PONCE HAD CONTACTED TOM AND HAD A SIMILAR IDEA, SO WE ALL MET AND PUT A PLAN TOGETHER. THIS IS A CHANCE FOR BUSINESS OWNERS TO COME TOGETHER TO NETWORK, SHARE IDEAS AND HEAR SPEAKERS ABOUT HOW TO CREATE OR IMPROVE YOUR CURRENT MARKETING PLAN, SOCIAL MEDIA STRATEGIES, HOW TO CREATE OR IMPROVE YOUR CURENT BUSINESS PLAN, FUNDING OPPORTUNITIES, TARGETING AND RETAINING CUSTOMERS AND ANY OTHER TOPICS THAT THEY WOULD LIKE TO HEAR. SOME INTERESTING STATICS FROM OUR OCTOBER MEETING. THERE WERE 1,950 PEOPLE INTERESTED WITH 59.6% BEING WOMEN AND 40.4% BEING MEN. WHERE IS EVERYONE AND WHO IS INTERESTED? THE ELGIN COMMUNITY IS 31.8% WITH THE AUSTIN

COMMUNITY AT 23.5% FOLLOWED BY THE MANOR COMMUNITY AT 19.7%. THERE IS ALSO A BREAKFAST BITES NEWSLETTER AND A FACEBOOK PAGE. WE MEET MONTHLY AND THE NEXT ONE IS TUESDAY, JANUARY 14, 2020 FROM 8:30AM – 9:30AM IN THE CITY HALL COUNCIL CHAMBERS. ALEX IS RESPONSIBLE FOR ALL OF THE MARKETING AND SOCIAL MEDIA. HE WILL BE DOING THE NEXT PRESENTATION ON MARKETING. WE ARE ALSO SEEKING SPONSORS FOR THE MONTHLY EVENT.

SHOP SMALL SHOP LOCAL CAMPAIGN – THIS IS DIFFERENT THAN JUST THE ONE DAY “SHOP SMALL SHOP LOCAL.” HERE IS THE WAY IT WORKS:

THE CAMPAIGN WILL RUN FROM NOVEMBER 1, - NOVEMBER 30, 2020. ALL SMALL BUSINESSES ARE INVITED TO PARTICIPATE IN THE CAMPAIGN. THEY PURCHASE 100 TICKETS FOR \$25.00 AND WHEN A CUSTOMER SHOPS IN THEIR BUSINESS, THE CUSTOMER GET A CHANCE TO FILL OUT A TICKET WHICH IS ENTERED INTO A DRAWING TO WIN \$1,000.00. THE WINNER WILL BE DRAWN AT THE CHRISTMAS FAIR. THE ONLY COMMITMENT THE PARTICIPATING BUSINESSES WILL MAKE IS TO PARTICIPATE AND TO PURCHASE THE TICKETS. I WILL DO ALL OF THE MARKETING AND PROMOTIONS FOR THEM.

THE FIRST YEAR I DID THIS IN HUNTSVILLE, THERE WAS AN ECONOMIC IMPACT IN THE DOWNTOWN AREA OF \$43,000.00 DOLLARS. IT WAS SO MUCH FUN THAT THE NEXT YEAR THE BUSINESS THAT PARTICIPATED GREW AND THEY WANTED TO DO IT FOR TWO MONTHS, SO WE DID OCTOBER AND NOVEMBER. I WAS CHALLENGED BY THE CITY MANAGER TO GET TO \$100,000.00 BUT FELL A LITTLE SHORT, BUT \$94,000.00 IN TWO MONTHS ISN'T BAD FOR AN ECONOMIC IMPACT.

RENTAL ASSISTANCE PROGRAM – THIS PROGRAM PROVIDES RENTAL ASSISTANCE FOR UP TO 12 MONTHS PER FISCAL YEAR FOR ELIGIBLE BUSINESSES THAT CHOOSE TO LOCATE IN THE CITY. ADDITIONALLY, ASSISTANCE FOR EXISTING BUSINESSES TO EXPAND THEIR GROSS RENTABLE SPACE MAY ALSO APPLY. FUNDING IS SUBJECT OT AVAILABLITY OF RESOURCES AND TO THE APPLICAN'T BUSISNESS POTENTIAL TO STRENGTHEN, COMPLIMENT AND DIVERSIFY THE EXISTING BUSINESS MAKEUP.

NON-PROFIT BUSINESSES/ORGANIZATIONS ARE NOT ELIGIBLE FOR CONSIDERATION. BUSINESSES MUST BE CONTRIBUTING TO THE ECONOMIC FOOTPRINT OF THE COMMUNITY AREA TO BE ELIGIBLE.

ANY ELIGIBLE BUSINESS MAY APPLY FOR ASSISTANCE, BUT THOSE FALLING INTO THE FOLLOWING CATEGORIES MAY BE GIVEN GREATER CONSIDERATION.

**RESTAURANTS, COFFEE SHOPS, SPECIALTY FOOD
ENTERTAINMENT
UPSCALE APPAREL/ACCESSORIES, FOOTWEAR
ELECTRONICS – COMPUTERS, PHONES, DIGITAL EQUIPMENT
SPECIALTY RETAIL – TOYS, SPORTING GOODS
VISUAL AND PERFORMING ARTS
HOME FURNISHINGS AND APPLIANCES
PROFESSIONAL OFFICES**

APPLICANTS ARE REQUIRED TO SUBMIT A COMPLETED APPLICATION FORM, A COPY OF AN EXECUTED LEASE BETWEEN THE APPLICANT AND THE PROPERTY OWNERS, A BUSINESS PLAN AND A PROPOSED BUDGET, FINANCIALS AND MARKETING PLAN. COMPLETE APPLICATION PACKET MUST BE SUBMITTED TO THE COMMUNITY DEVELOPMENT MANAGER.

FOR THE EXPANSION OF AN EXISTING BUSINESS, THE APPLICATION FOR RENTAL ASSISTANCE SHOULD INCLUDE AT A MINIMUM A COMPLETED APPLICATION FORM AND A PROFITS AND LOSS STATEMENT.

WITH THE SUCCESS OF THE BUSINESS VENTURE FOREMOST IN EVERYONE'S MIND, IT IS STRONGLY SUGGESTED TO THE APPLICANT TO BECOME FAMILIAR WITH THE BUSINESS MAKEUP OF MANOR AND TO HAVE DISCUSSIONS WITH EXISTING BUSINESS OWNERS IN ORDER TO AVOID POTENTIAL PITFALLS.

ELIGIBLE APPLICANTS MAY BE AWARDED RENTAL ASSISTANCE UP TO 50% OF THE MONTHLY LEASE AMOUNT FOR THE FIRST SIX MONTHS, NOT TO EXCEED

\$750.00 PER MONTH, AND FOR EACH MONTH SEVEN THROUGH 12, PAYMENTS WILL BE REDUCED.

ALL RENTAL ASSISTANCE PAYMENTS WILL BE PAID MONTHLY DIRECTLY TO THE PROPERTY OWNERS AND ONLY AFTER THE BUSINESS HAS RECEIVED ALL CITY PERMITS.

LAST, VERY PLEASED TO ANNOUNCE THAT THE NATIONAL MAIN STREET NOW CONFERENCE WILL BE IN DALLAS FROM MAY 18 – 20, 2020. BEING A PAST PRESIDENT OF THE TEXAS DOWNTOWN ASSOCIATION, I AM ON THE STATE COMMITTEE IN PLANNING THIS CONFERENCE. I AM ALSO THE CHAIR FOR THE TEXAS DELEGATION DINNER. TOM AND I WILL BE ATTENDING THIS VERY EXCITING AND INFORMATIVE CONFERENCE.

Manor City Council Retreat

Saturday, December 14, 2019

HR Coordinator Overview:

Good Morning everyone! I am Tracey Vasquez the HR Coordinator here with the City of Manor. I began my career here with the City in 2013 as the Accounts Payable Clerk in the Finance Department. In 2017 I became the first HR Coordinator for the City. As the HR Coordinator, my duties include : managing all aspects of recruitment, including onboarding for Police Officers and vetting contractual Municipal Judges; compensation, research and development of new PayScale's, positions, and job descriptions; benefits administration, worker's compensation program ,liability and property insurance; FMLA records; records management (retention period, proper storage ie- HIPPA rules TX criminal history) and oversee the employee safety and risk management and wellness programs. It is the Human Resources Department's responsibility to follow up on all new legislation and make sure our policies and procedures adhere to them at all times. Coach Managers and Directors on training and coaching their staff to instill positive reinforcement.

The Goal for the HR Department is to recruit and retain the best of the best for the City of Manor Citizens.

HR Goals:

Set up Human Resources training and education sessions.

Hospitality- What's going on in Manor? What are the best spots to visit or eat at? Employees should know pertinent facts about the City they are representing.

CPR/AED Training

Sexual Harassment/Diversity in the workplace

Retirement- TML, TMRS, Nationwide come to the City and discuss all the options and benefits.

Electronic Communications- SB 944 requiring all Municipalities to have training regarding Chapter 552 Texas Local Govt Code.

MS4- (Separate, Sewer, Storm, Systems) Stormwater drainage- debris from building sites that tend to get into the storm drains.

Active Shooter- unfortunately this is a necessary class for our times.

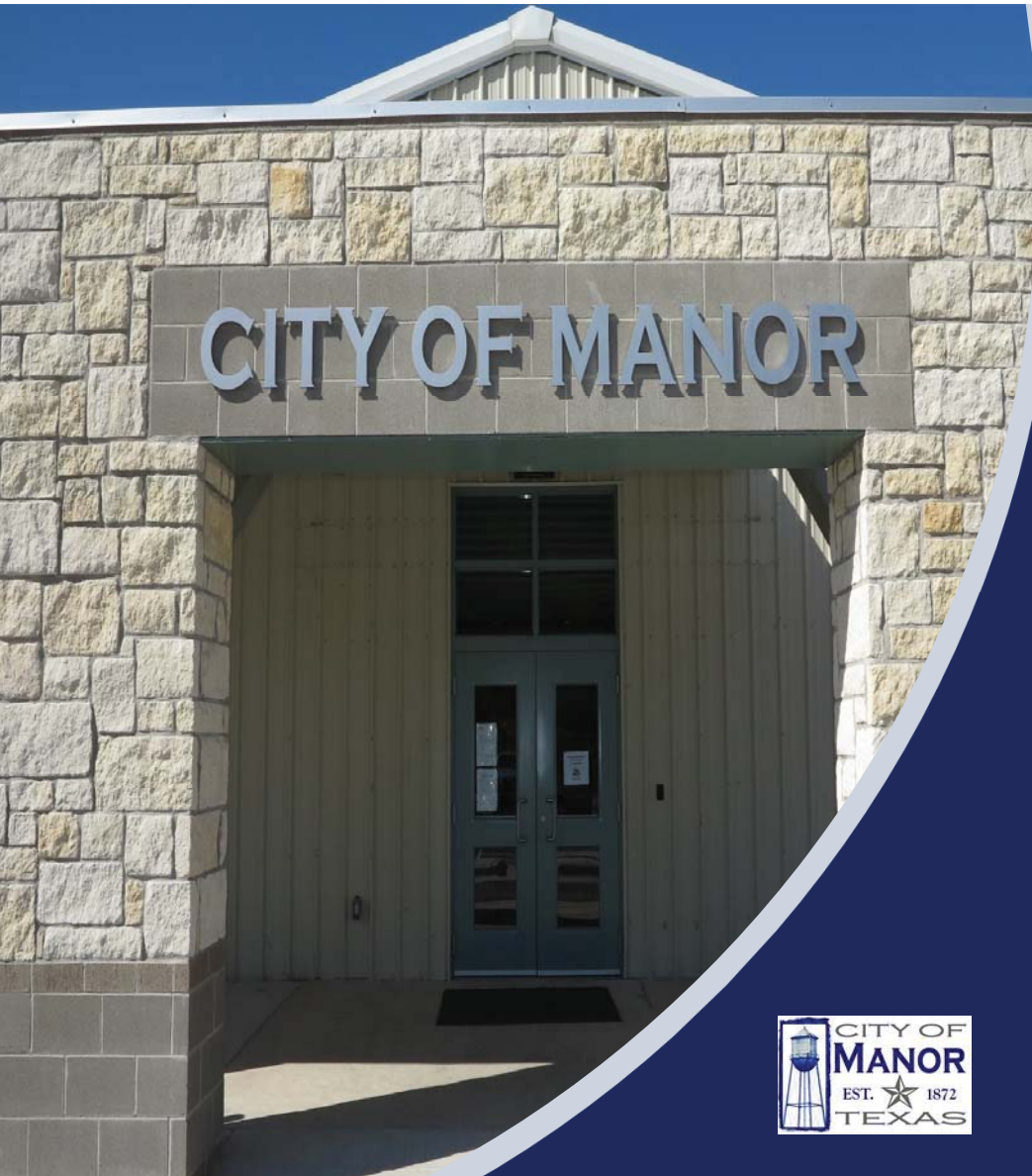
Management Training- for the new up and coming along with the veteran management for refreshers and updates.

Possibly doing a retreat for management staff as well in the near future.

These are just a few of the training modules in the works.

Go over Policy

Thank you for having me!!!



Role of the City Secretary

2019



Office of the City Secretary

- The office of the City Secretary is one of the most interesting and rewarding positions in city government.
- The position of City Secretary is a statutory required position set out in State Law and City Charter.
- The City Secretary is an officer of the City.

Mission of the City Secretary

The City Secretary's Office is committed to support the legislative process, promotes transparency to serve the public, elected officials and city departments. The office strives to provide high quality services and deliver excellent customer service.

But What Do You Do?

Functioning much like the Secretary of State, the City Secretary is the local official responsible for:

- Maintaining the integrity of the election process
- Ensuring transparency and access to city records in compliance with the Texas Open Meetings Act and Texas Public Information Act
- Recording and preserving local government history and safeguarding the City's records
- Serving as the compliance officer for federal, state, and local statutes
- Serving as the filing authority for campaign finance reports and financial disclosure statements.

City Secretary Responsibilities



- Elections Administrator
- Records Management
- Public Information Act
- Open Meetings Act
- Boards and Commissions
- Alcohol Beverage City Permits
- Administrative Duties
- Official Duties
- Mayor and City Council Support



Elections Administration



- Municipal Elections
 - Serve as Elections Administrator for all City General and Special Elections
 - Requires being well versed about Election Laws and knowledgably about Ethics
 - Prepare Election Calendars
 - Prepare Candidate Packets
 - Prepare Election Order & Notices
 - Campaign Finance Reports
 - Prepare Canvass Documents
 - Works closely with Travis County Election Administrators.
 - Assists voters both during early voting and on Election Day with their correct polling location information, voting status, etc.

Records Management

A record is defined as "any information that you create regardless of media"



The City Secretary is designated as the Records Management Officer for the City.

- Responsible for ensuring compliance with State Retention Schedules and destruction of City records. (Texas State Library & Archives Commission)
- Preserve the City's history and legislative action.
- Oversee the Records Management Committee
- Oversee Records Storage, Destruction, & Inventory



Public Information Act

(Open Records)

Violation of the Public Information Act can result in investigation by the Attorney General and fines.

- Receive & Log Records Request
- Distribute to Departments for Responsive Information
- Track Requests
- Prepare Responsive Information & Invoice as Needed
- Process Requests through the City Attorney and Attorney General
- Ensure Compliance with Texas Public Information Act



Boards, Commissions and Committees

- Administer and Coordinate the appointment process for Boards & Commissions.
- Receive applications year-round and maintain Board Applications for one year.

Active City Boards

Planning and Zoning Commission

Board of Adjustment

Ethics Commission

Charter Review Committee

Administrative Duties

- Certify and Issue Alcohol Permits
- Administer Alcohol Permit Fees
- Maintain the City's Code of Ordinances (Municode)
- Official Documents Filings
- Publication of Legal Notices and Ordinances
- Post Meeting Notices & Ensure Compliance with the Texas Open Meetings Act
- Attend all City Council meetings and take minutes, writing the minutes in a final form, having the council approve the minutes.
- Other Duties as assigned by City Manager



Official Duties

- Maintain the City Seal
- Attest to official city documents such as ordinances, resolutions, and contracts.
- Administer Oaths
- Maintain Conflict of Interest Forms
- Maintain Campaign Finance Reports
- Receive Proposed and Final City Budget
- Ensure Records are Authenticated, Archived, and Codified as Appropriate
- Notary Public



Mayor and City Council Support

- Compliance with Open Meeting Act – post public notices of all City Council and Board/Commission/Committee Meetings.
 - Agenda Packet Preparation & Distribution
 - Council Meeting Preparation
 - Agenda Packet for City Council Meetings are on City's website – not a legal requirement; however, this is a benefit to our residents and relays Governmental Transparency for the City.
- Serves as a liaison between the public and Mayor & City Council.
 - Field resident concerns, requests for meetings/attendance at events, proclamations or letters of welcome/thanks.

TRMC – Texas Registered Municipal Clerk

- Texas Municipal Clerks Certification Program is a university-level professional education program through the University of North Texas.
- State sanctioned program that provides certification upon completion of the three year program and requires recertification every five years.



Thank You!
Questions

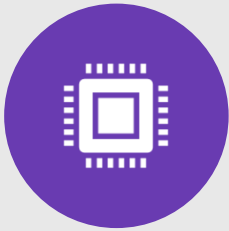




I.T. DEPARTMENT

A summation of duties, responsibilities and current goals.

What we do



The IT (Information Technology) department oversees the installation and maintenance of computer network systems, communication technology and digital storage within a company. Its primary function is to ensure that the network runs smoothly and securely.



We evaluate, install and trouble-shoot the proper hardware and software necessary to keep the network functioning properly.



Installation and maintenance of all communication systems including, cell phones, VOIP and email.



Maintenance of all desktop, laptop, tablets and other City owned electrical equipment. This includes, security systems, specialized police equipment and camera systems.

- The installation and maintenance of the City's Incode server/software. Incode is responsible for all the City's Court billing and records, Utility billing and records as well as City payroll.
- Tyler Technology RMS server/software which is used by our police department to document reports of all incidents, including traffic stops, domestic disputes and all other police calls. Because of the critical nature of the data stored by RMS, stringent security measures must be met by state and federal guidelines.
- WatchGuard camera systems and data storage. All police vehicles and officers are equipped with video surveillance equipment that records all incidents and then stores locally to be used for evidence.

A glimpse into some of our biggest responsibilities

Servers

Incode

RMS

Watchguard



City Communications

- Internet and phone service to all building locations.
- Wireless internet, cellphones and VOIP
- Fiber connection between buildings to allow for smooth and fast transfer of data.
- Network file sharing between departments and locations.
- Satellite connections with Federal government agencies for access to secure information system used by the Police.

- Purchasing of computer hardware and lifeline rotation of equipment throughout the city.
- Deployment of equipment including software installations, printer connections, troubleshooting and in case of hardware failure the replacement of said part or entire system.
- Scheduled Preventative Maintenance.
- Ensuring that each user has the equipment needed to make their job as easy to accomplish as possible and provide the greatest speed and efficiency to all tasks.

Computer purchasing, maintenance and troubleshooting.



A Wide scope view of the City through I.T.

- Over 40 desktop phones
- 35 MDC's (Police Mobile Laptop)
- 90 Monitors
- 50 Desktop Computers
- 12 Laptop Computers
- 25 WatchGuard In-Car camera systems
- 28 WatchGuard Body cameras
- Over 200 Verizon Wireless devices
- Over 30 fleet management devices
- 9 Servers
- 12 Virtual Machines
- 8 Network Switches
- 2 Modems and routers
- Firewall systems at each location
- 7 Wireless AP's
- 11 Unique programs used throughout the City and departments
- City Wide Scada program and equipment

- Just completed deployment of the Fleet Management system for police with plans to expand to the rest of the City vehicles in the future.
- Moving WatchGuard to Cloud Storage
- Upgrading Incode to include TCM modules
- Upgrade of City-wide phone system from old Samsung system to new Verizon OneTalk.
- Finalization of City transfer to E-Lan program with Spectrum, which will connect all buildings with the City by fiber. Network infrastructure will be carried out on the back end allowing for higher speeds and better security.
- Cloud storage of data back ups to further protect City digital assets in case of emergency. (Ransom-ware attack, natural disasters, etc)
- Look to the future and plan accordingly for the growth of the City and it's needs.

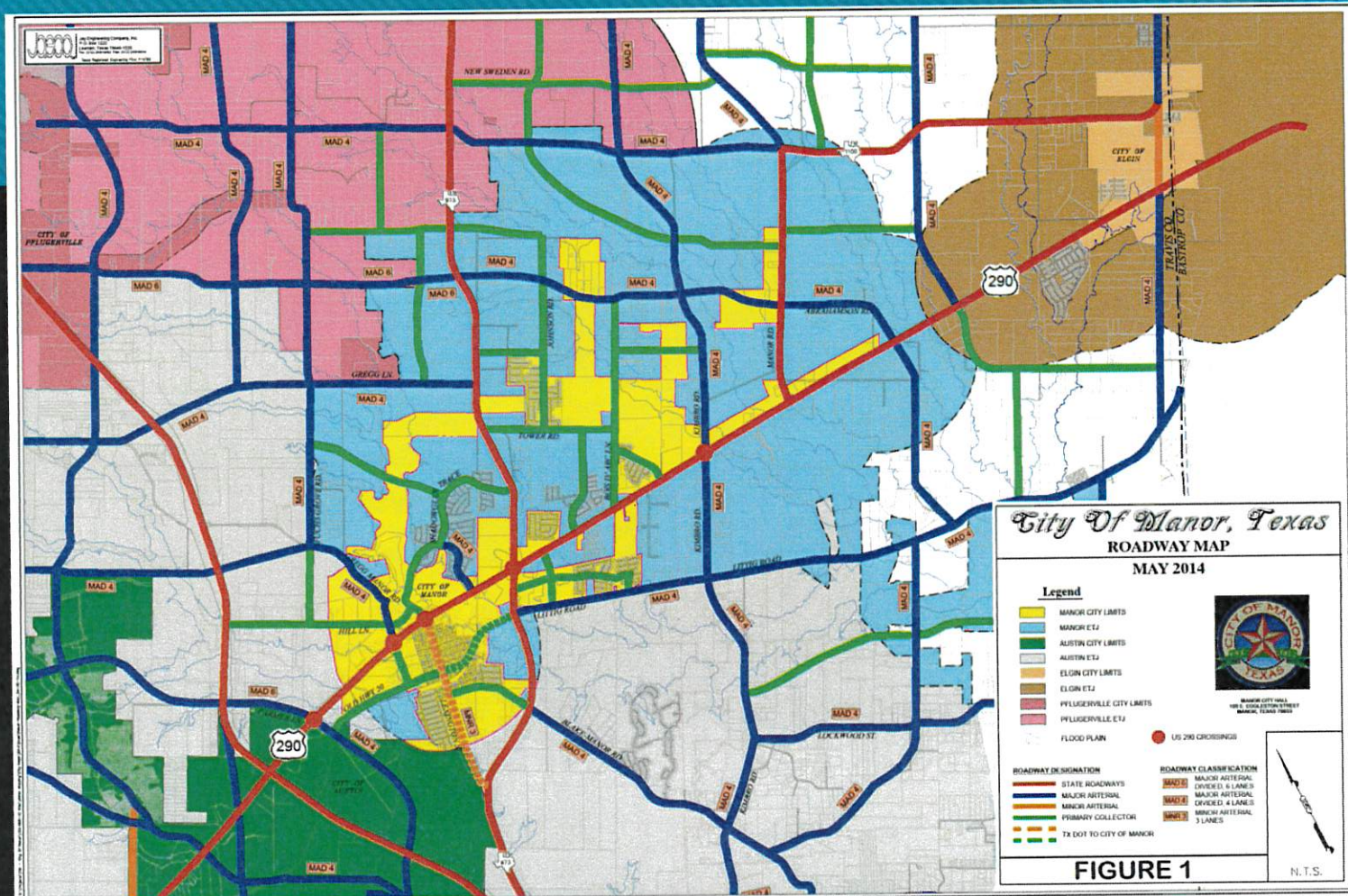
Current/Future goals and projects

The I.T. Department strives to be pro-active instead of reactive to help make sure the City stays ahead of current demands. We also have built our service model on being more readily available than past and commonly know I.T. Departments so we can build trust with users to better facilitate working relationships among city staff.

CITY OF MANOR SELECTED INFRASTRUCTURE OVERVIEW

- TRANSPORTATION PLAN
- ROADWAY SECTIONS
- HIKE AND BIKE TRAILS PLAN
- WASTEWATER PROJECTS
- WATER PROJECTS
- STREETS
- COMMUNITY IMPACT FEE PROGRAM

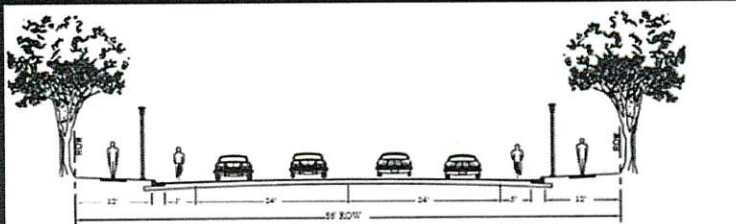
TRANSPORTATION MASTER PLAN



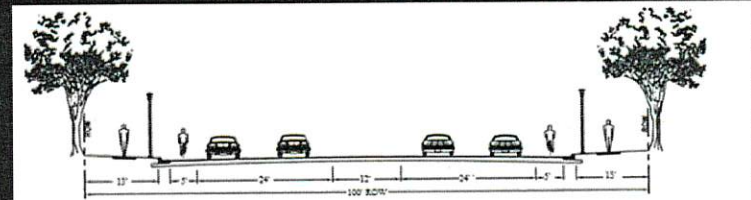
ROADWAY SECTIONS

Street	Type	Lanes	Abbreviation	ROW Width	Pavement Width
Major Arterial	Undivided	4	MAU 4	86 feet	62 feet
Major Arterial	Undivided	5	MAU 5	100 feet	74 feet
Major Arterial	Divided	4	MAD 4	114 feet	66 feet
Major Arterial	Divided	6	MAD 6	140 feet	90 feet

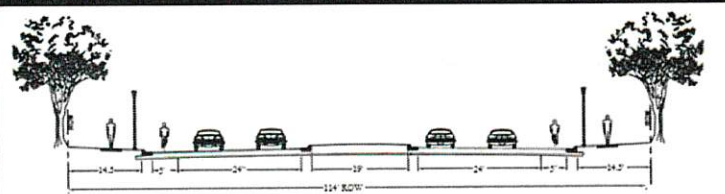
ROADWAY SECTIONS



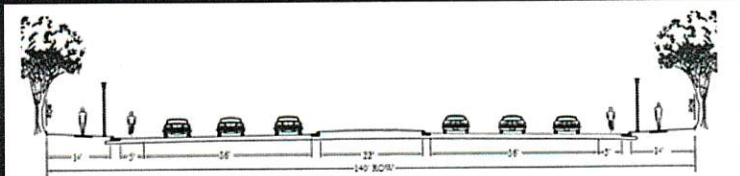
MAJOR ARTERIAL, UNDIVIDED, 4 LANES (MAU 4)



MAJOR ARTERIAL, UNDIVIDED, 5 LANES (MAU 5)



MAJOR ARTERIAL, DIVIDED, 4 LANES (MAD 4)

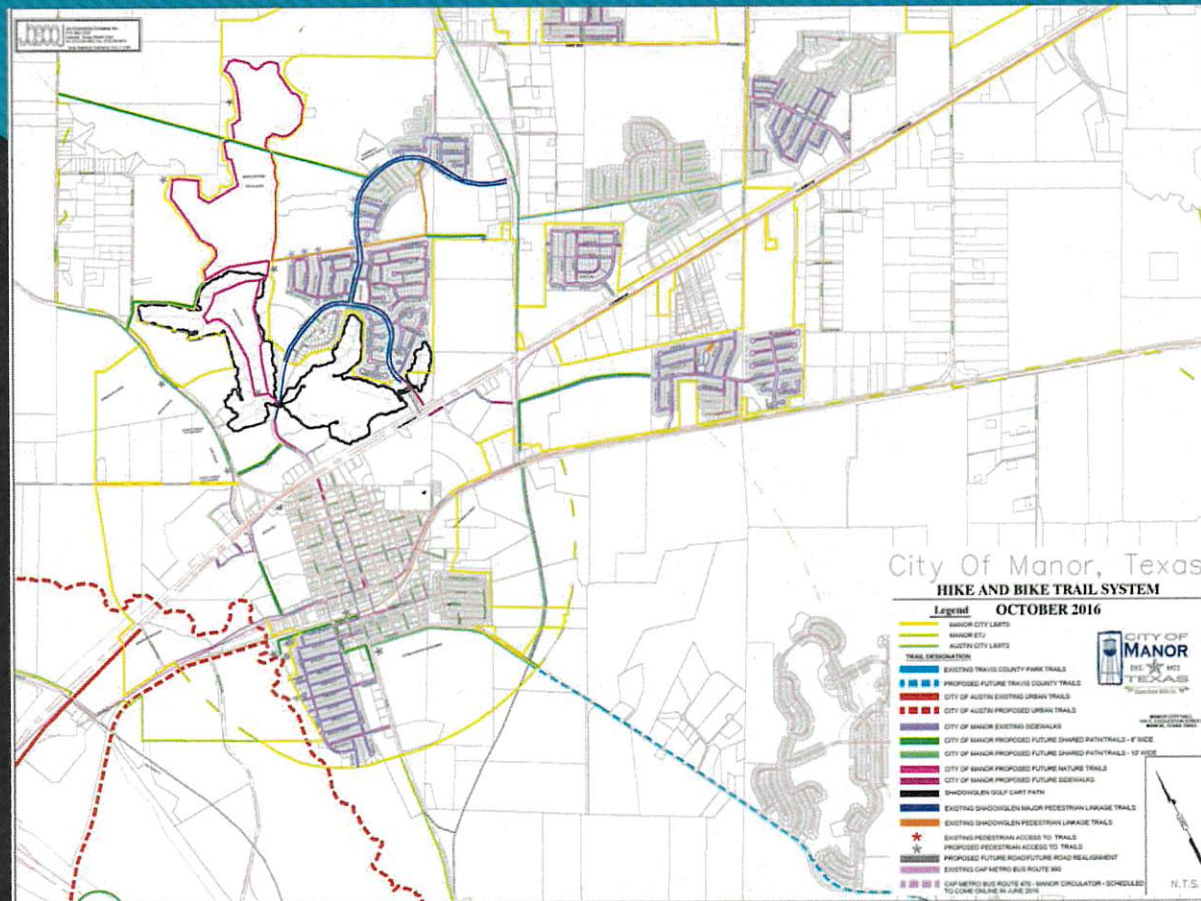


MAJOR ARTERIAL, DIVIDED, 6 LANES (MAD 6)

HIKE AND BIKE TRAIL MASTER PLAN

- MASTER PLAN ASSEMBLED JANUARY 2016
 - ESTABLISHED GOALS
 - BENEFITS
 - PURPOSES
 - IMPLEMENTATION
 - CONCEPTS OF DESIGN
 - DEVELOPMENT BARRIERS
 - TYPES OF TRAILS
 - FEATURES
 - SECTIONS
 - COSTS

HIKE AND BIKE TRAIL MASTER PLAN

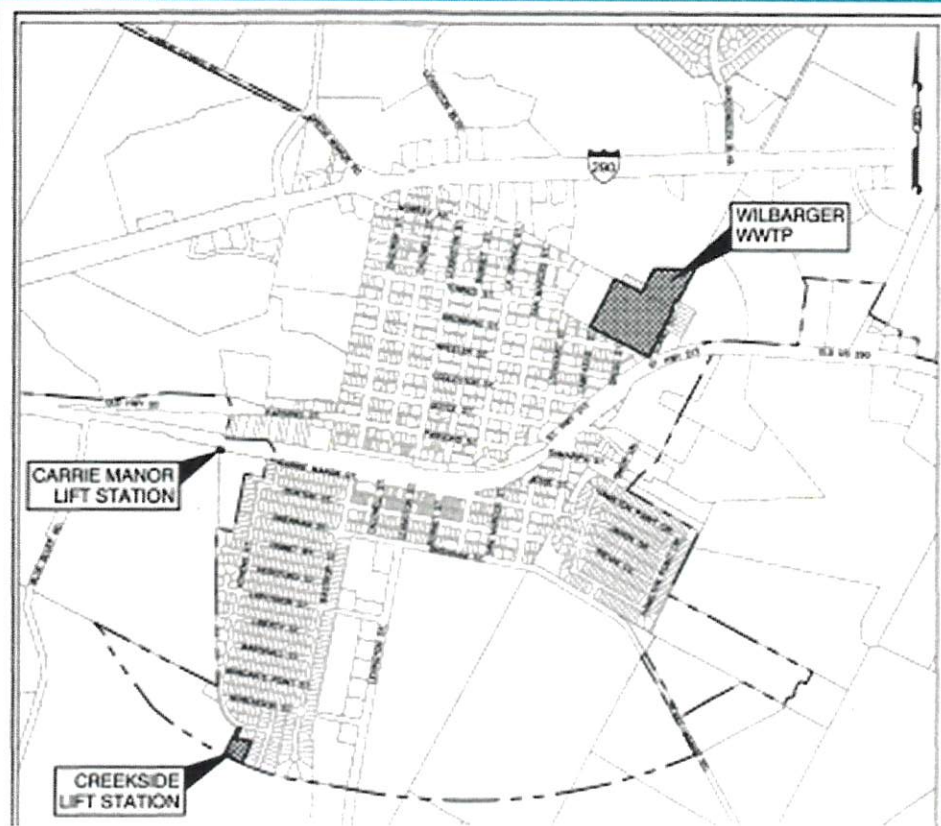


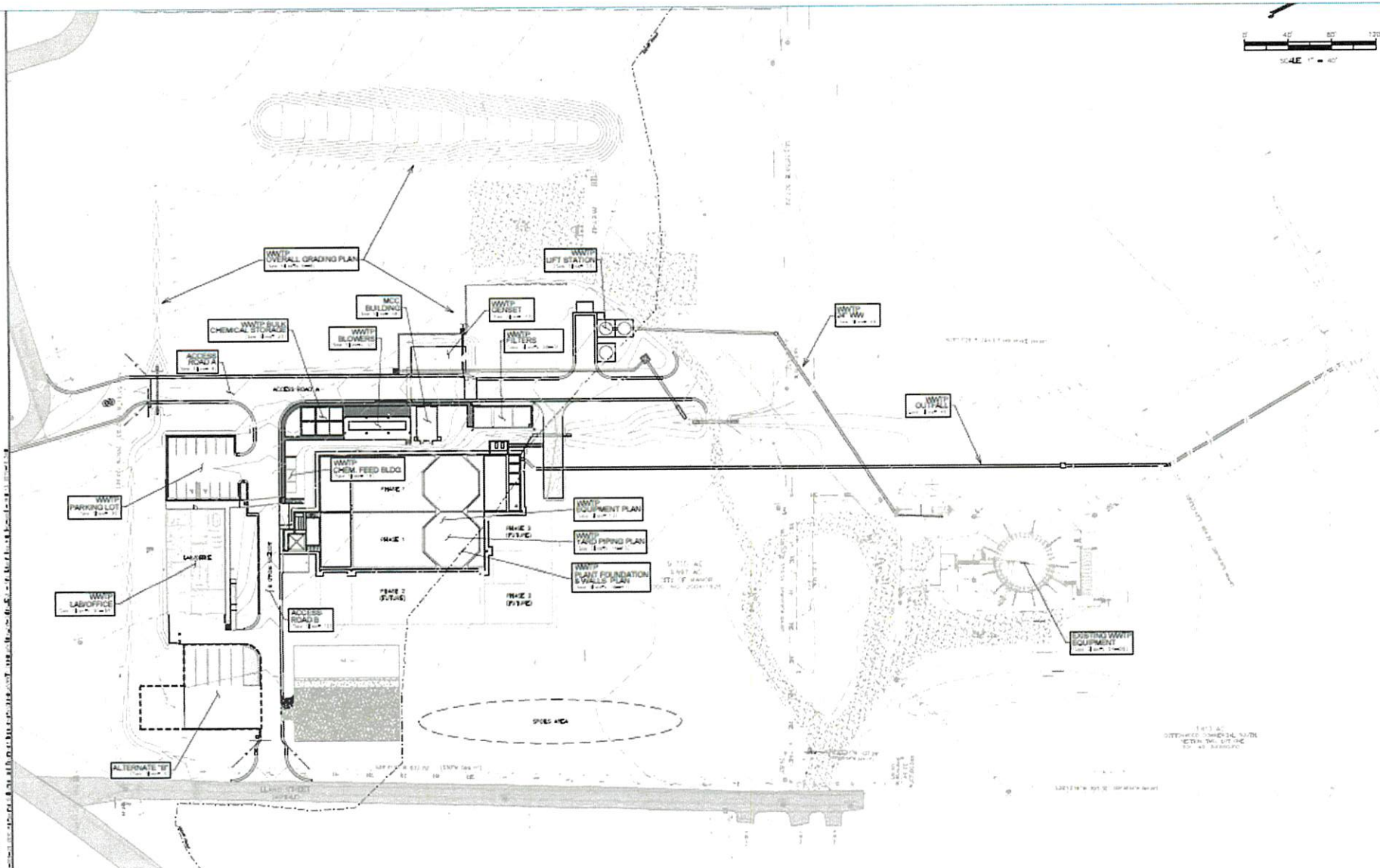
WASTEWATER PROJECTS

- WILBARGER CREEK WASTEWATER TREATMENT AND COLLECTION SYSTEM IMPROVEMENTS PROJECT – PHASE 1 UNDER CONSTRUCTION, COMPLETION 3RD QTR. 2020
 - EXPAND EXISTING 0.5 MGD WWTP TO 1.33 MGD (W/ PROVISIONS FOR 2.0 MGD ULT.)
 - NEW ONSITE LIFT STATION
 - SCADA CENTRALIZATION
 - NEW PUBLIC WORKS BUILDING
 - REPURPOSE OLD 0.5 MGD PLANT FOR SLUDGE PROCESSING AND THICKENING
- WILBARGER CREEK WASTEWATER TREATMENT AND COLLECTION SYSTEM IMPROVEMENTS PROJECT – PHASE 2 ADVERTISING, COMPLETION 4TH QTR. 2020
 - CREEKSIDE LIFT STATION IMPROVEMENTS
 - NEW CARRIE MANOR LIFT STATION

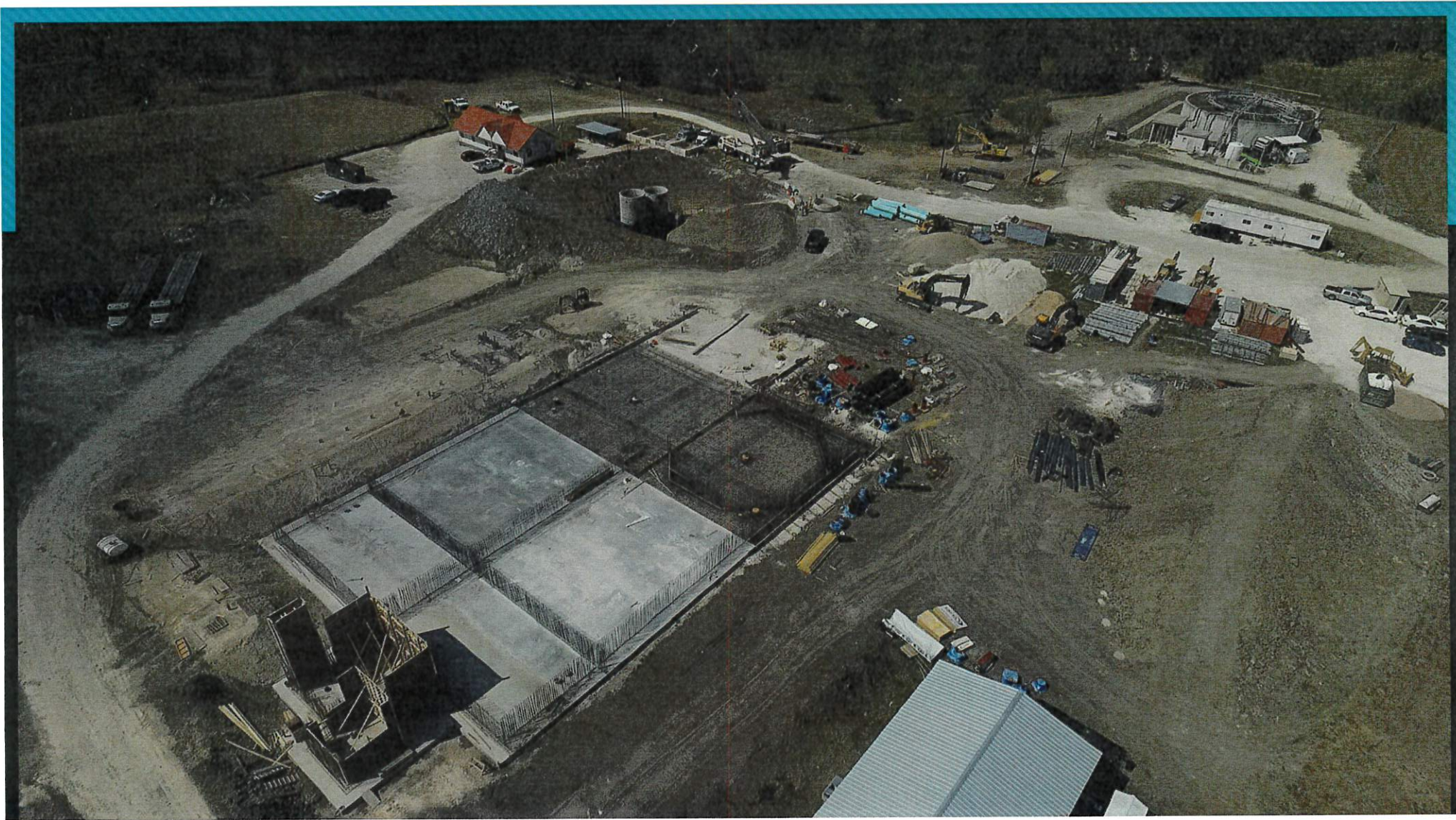
WASTEWATER PROJECTS CONTINUED

- COTTONWOOD CREEK WASTEWATER PROJECTS – SERVING MANOR HEIGHTS AND US 290 COMMERCIAL DEVELOPMENT ON EAST SIDE OF MANOR, BID AND COMPLETE W/IN 15 MONTHS
 - COTTONWOOD CREEK WWTP – 0.4 MGD
 - ONSITE COTTONWOOD CREEK WEST TRIBUTARY LIFT STATIONS AND FORCED MAINS
 - COTTONWOOD CREEK AND COTTONWOOD WEST TRIBUTARY WASTEWATER LINE

[illegible]









WATER PROJECTS

- 2017 WATER DISTRIBUTION SYSTEM IMPROVEMENTS PROJECT
 - WILL PROVIDE FEED FROM EPCOR PIPELINE TO EAST ELEVATED STORAGE TANK
 - PROJECT NEAR COMPLETION – WAITING ON TRAVIS COUNTY DRAINAGE IMPROVEMENTS
- EAST US 290 WATER LINE
 - WILL PROVIDE WATER TO MANOR HEIGHTS PROJECT AND US 290 COMMERCIAL ON EAST SIDE OF MANOR
 - WILL COMPLETE WITHIN 12 MONTHS OF BIDDING

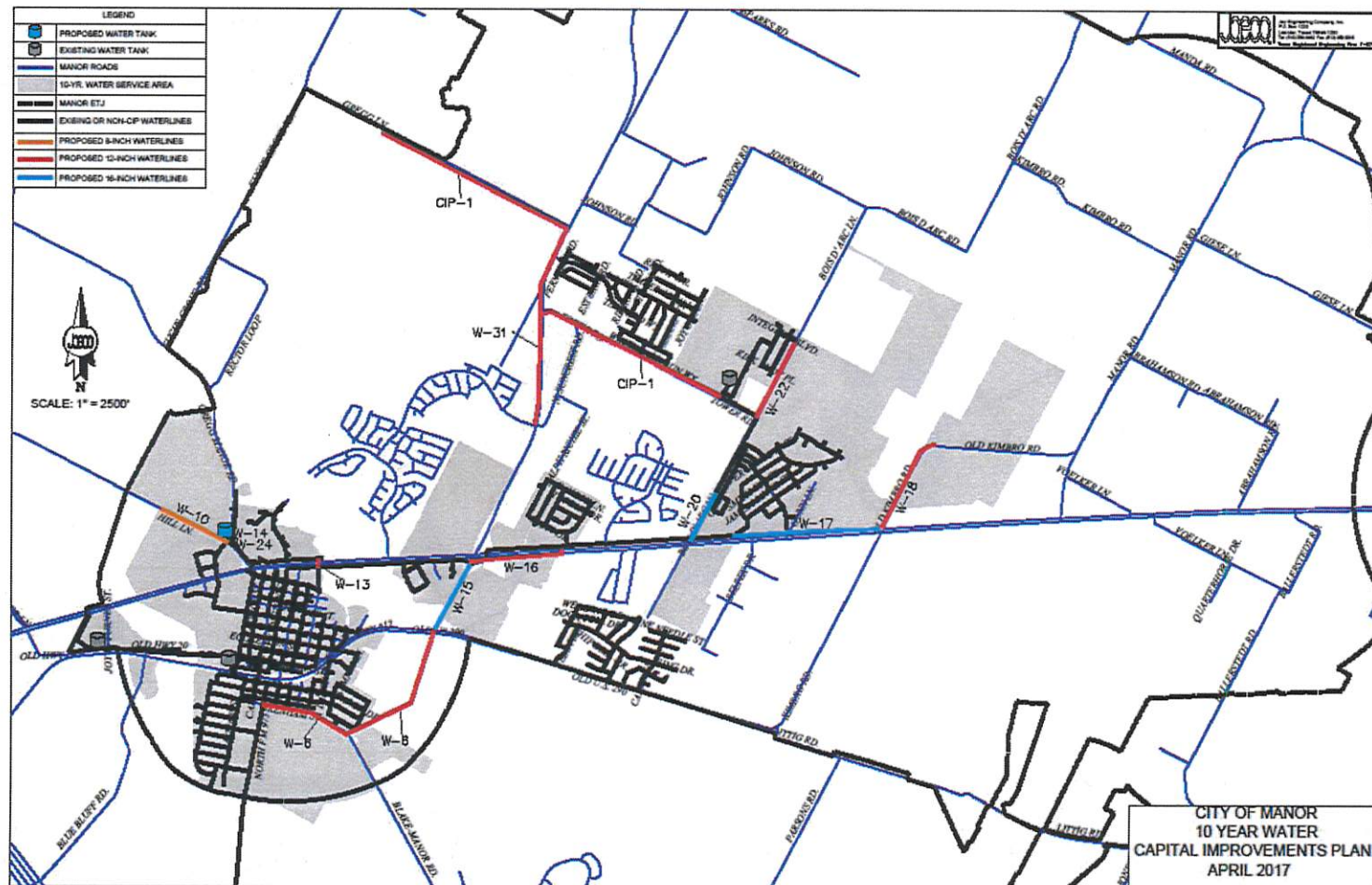
STREET PROJECTS

- 2018 PAVING IMPROVEMENTS – JUST COMPLETED
 - ALL OF HAMILTON POINT (MICROSURFACING)
 - WHEELER STREET (FROM LEXINGTON TO LA GRANGE)
- 2019 PAVING IMPROVEMENTS – IN DESIGN, PAVING OCCUR 2ND QUARTER 2020
 - N. LA GRANGE STREET FROM E. EGLESTON TO E. MURRAY STREETS (300-800 BLOCKS)
 - N. BURNET STREET FROM E. RECTOR STREET TO E. MURRAY STREET (500 & 600 BLOCKS ALT.)
 - S. SAN MARCOS STREET FROM E. BRENHAM STREET TO RAILROAD TRACKS (100-300 BLOCKS ALT.)

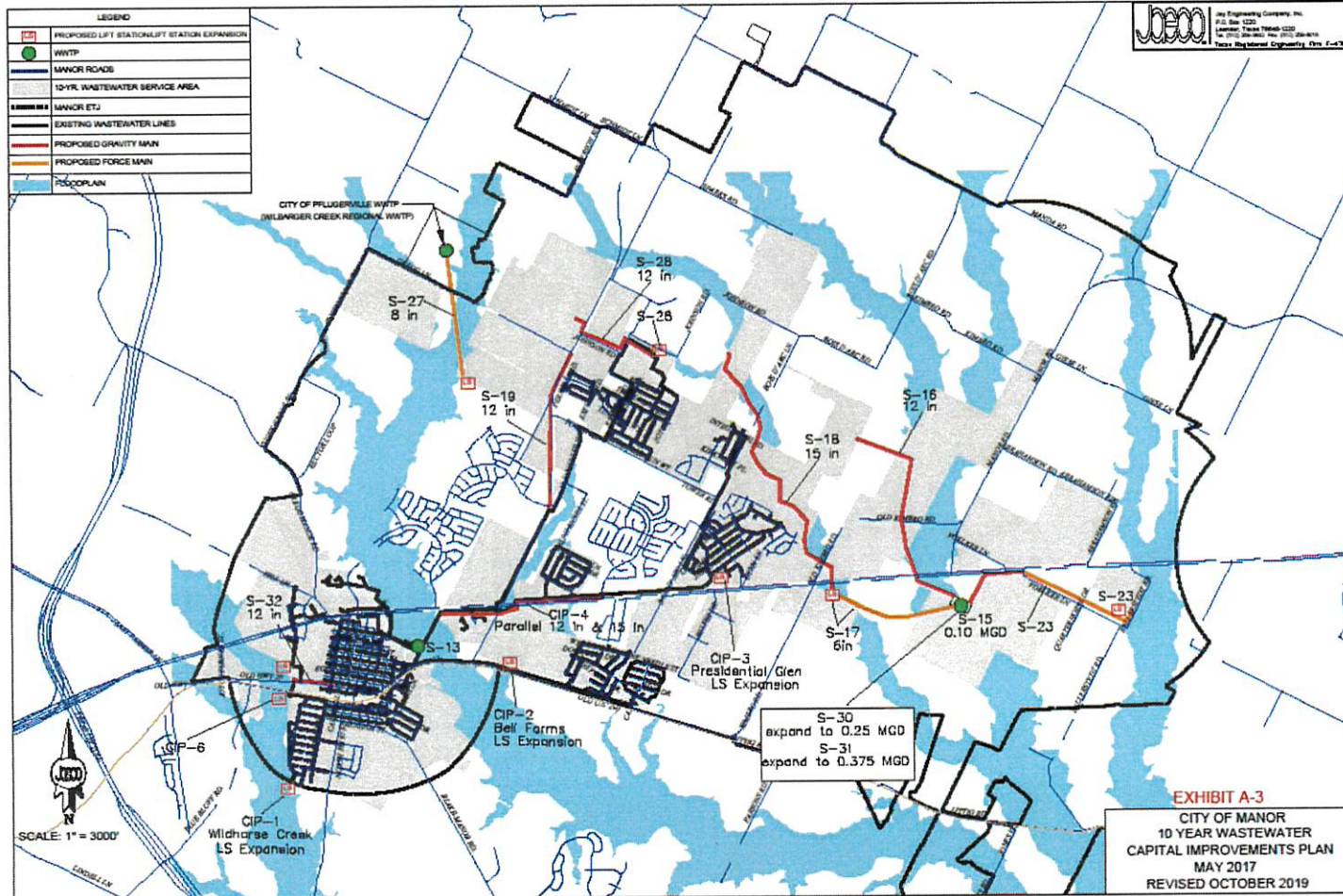
2020 COMMUNITY IMPACT FEE UPDATE

- START PROCESS IN JANUARY OF 2020
 - PROJECT WILL TAKE 6-7 MONTHS
 - UPDATE LAND USE ASSUMPTIONS
 - UPDATE POPULATION PROJECTIONS
 - UPDATE UTILITY DEMANDS
 - UPDATE 10-YEAR CAPITAL IMPROVEMENTS PLANS
 - GENERATE OPINIONS OF PROBABLE COST
 - REVISE IMPACT FEES
 - UPDATE IMPACT FEE ORDINANCE

WATER 10-YEAR CIP



WASTEWATER 10-YEAR CIP



Development Services Departmental Report

The Development Services Department is comprised of Planning and Zoning, Building Review and Inspections, Permitting, and Code Enforcement.

Planning and zoning handles all the subdivision, site plan, zoning, and sign permit applications. Additionally, development agreements, annexations, financial incentives, and mapping are done by planning and zoning. People wanting to develop in the city regularly contact or meet with staff to understand what it takes to build in Manor including the development process, timelines, and fees. Staff also works closely with consultant engineers and legal to review and approve plans and various agreements before taking them to Planning Commission or Council.

Building Review and Inspections are done by our Building Official and assistant building inspector. The Building official reviews all building permits for compliance with applicable building codes. They also perform all the inspections for the city. The building official has frequent communications with Travis County Emergency Services District 12 (ESD 12), our fire department, to ensure building plans have been reviewed and approved by their office before they are approved by Manor. Additionally, they coordinate inspections and discuss projects to ensure all buildings meet all applicable codes.

Permitting includes all permits except those handled by Planning and Zoning such as: new houses and businesses, tenant finish outs, residential/commercial mechanical, plumbing, electric permits, remodels, additions, and irrigation. The permit tech ensures each application is appropriately filled out and has the correct documents attached, forwards any information to the building official for review, processes all the fees, and issues each permit. They additionally answer questions from the public about the permitting process and what is required for a particular type of permit and provide status updates on existing applications.

Code enforcement goes through the entire city looking for ordinance violations. The most frequent violations are maintenance of property (high grass or debris in the yard) and junk vehicle (those with out of date inspection stickers). They also tag vehicles that are parked along streets with pavement widths less than 26, cars parked in drainage ditches, and commercial vehicles in residential zones; all of which is against ordinance. Additionally, they ensure compliance of our sign ordinance by removing signs in the right-of-way or alerting planning and zoning staff of new signs that have been installed without a permit. They also inform the building department of new structures that have been or are being installed to ensure a permit was issued for that work.

Attachments:

Historical population estimates and forecast
Home permits issued by month and calendar year
Fiscal year permit reports from 2013-2014 to current
Annexations by decade map

Year	City of Manor			Shadowglen			Presidential Meadows		TOTAL		Yearly Change
	Households	MF Units	Population	Households	MF Units	Population	Households	Population	Households	Population	
2006	1,548	33	3,946	385		970	261	658	2,227	5,573	
2007	1,625	33	4,140	500		1,260	310	781	2,468	6,181	607
2008	1,630	33	4,152	599		1,509	360	907	2,622	6,569	388
2009	1,651	33	4,205	618		1,557	384	968	2,686	6,730	161
2010	1,735	33	5,037	641		1,615	384	968	2,793	7,620	890
2011	1,803	33	5,562	669		2,047	384	1,175	2,889	8,784	1,164
2012	1,878	33	5,791	724		2,215	384	1,175	3,019	9,182	398
2013	2,137	33	6,584	757		2,316	496	1,518	3,423	10,418	1,236
2014	2,306	33	7,101	760		2,326	496	1,518	3,595	10,944	526
2015	2,572	33	7,915	766		2,344	581	1,778	3,952	12,037	1,092
2016	2,794	33	8,594	787		2,408	776	2,375	4,390	13,377	1,340
2017	3,194	33	9,818	981		3,002	1,041	3,185	5,249	16,006	2,629
2018	3,583	33	11,009	1,122		3,433	1,041	3,185	5,779	17,627	1,622
Nov-19	3,907	33	11,985	1,342	124	4,330	1,041	3,185	6,323	19,500	FIVE YR AVG 2014 - 2018 = 1,442

CITY LIMITS CHANGES	2000 pop.	1,204	2000/2010 diff.	3,833	2000 - 2010 % change	318%
	2010 pop.	5,037	2010/2018 diff.	5,972	2010 - 2018 % change	119%
	2020 pop. est.	12,501	2010/2020 diff. est.	7,464	2010 - 2020 % change est.	148%

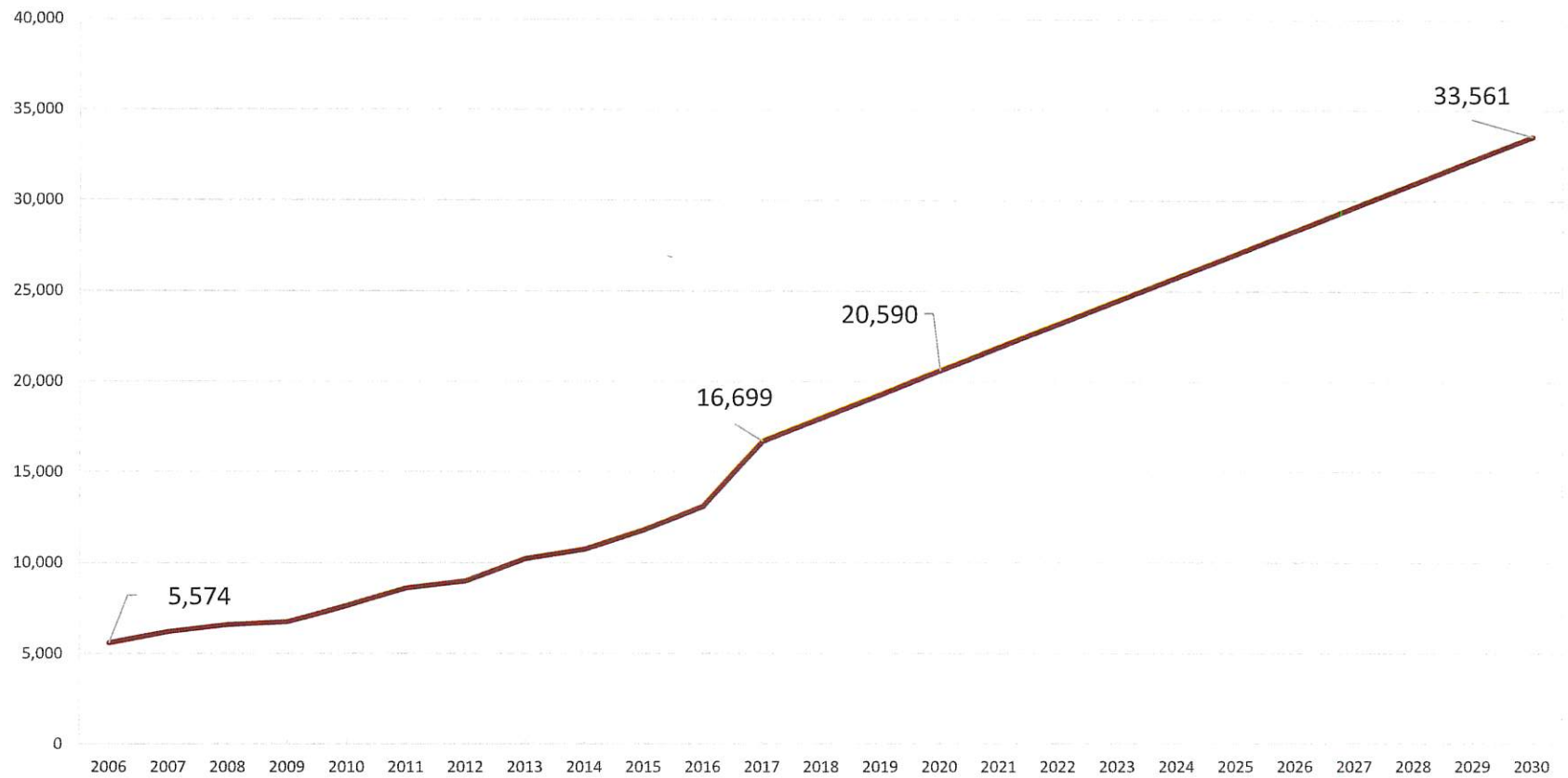
CITY LIMITS, SHADOWGLEN, PRESIDENTIAL MEADOWS CHANGES	2000 pop.	1,204	2000/2010 diff.	6,416	2000 - 2010 % change	533%
	2010 pop.	7,620	2010/2018 diff.	10,007	2010 - 2018 % change	131%
	2020 pop. est.	20,129	2010/2020 diff. est.	12,509	2010 - 2020 % change est.	164%

CITY LIMITS AVERAGES	2010-2018	5,972
	year avg.	746
	month avg.	62
	day avg.	2.0

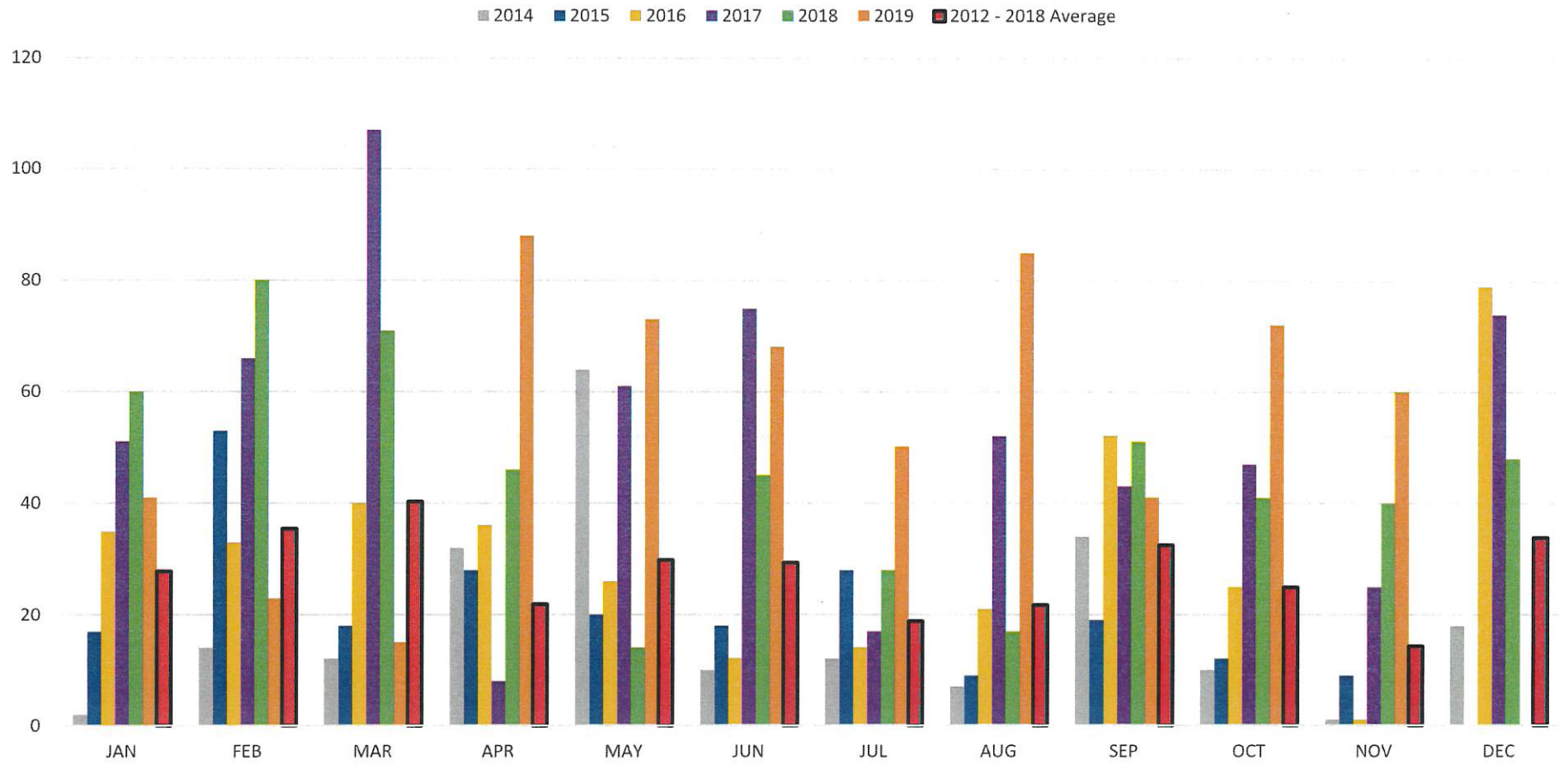
CITY LIMITS, SHADOWGLEN, PRES. MEADOWS AVERAGES	2010-2018	10,007
	year avg.	1,251
	month avg.	104
	day avg.	3.4

Notes: Shadowglen & Presidential Meadows are in the Manor ETJ. Certificates of Occupancy are issued in Shadowglen but not in Presidential Meadows so residential totals in Presidential Meadows are based on platted lots. Prior to 2010 the residential multiplier was 2.8, after 2010 the multiplier is 3.40. Occupancy rate for all years is 90%. 2020 projections are based on simple linear equations with growth rates based on 2010-2018 estimates. Multi-family is averaged at 2 residents per unit. 33 of the total units are senior multi-family averaged at 1 resident per unit.

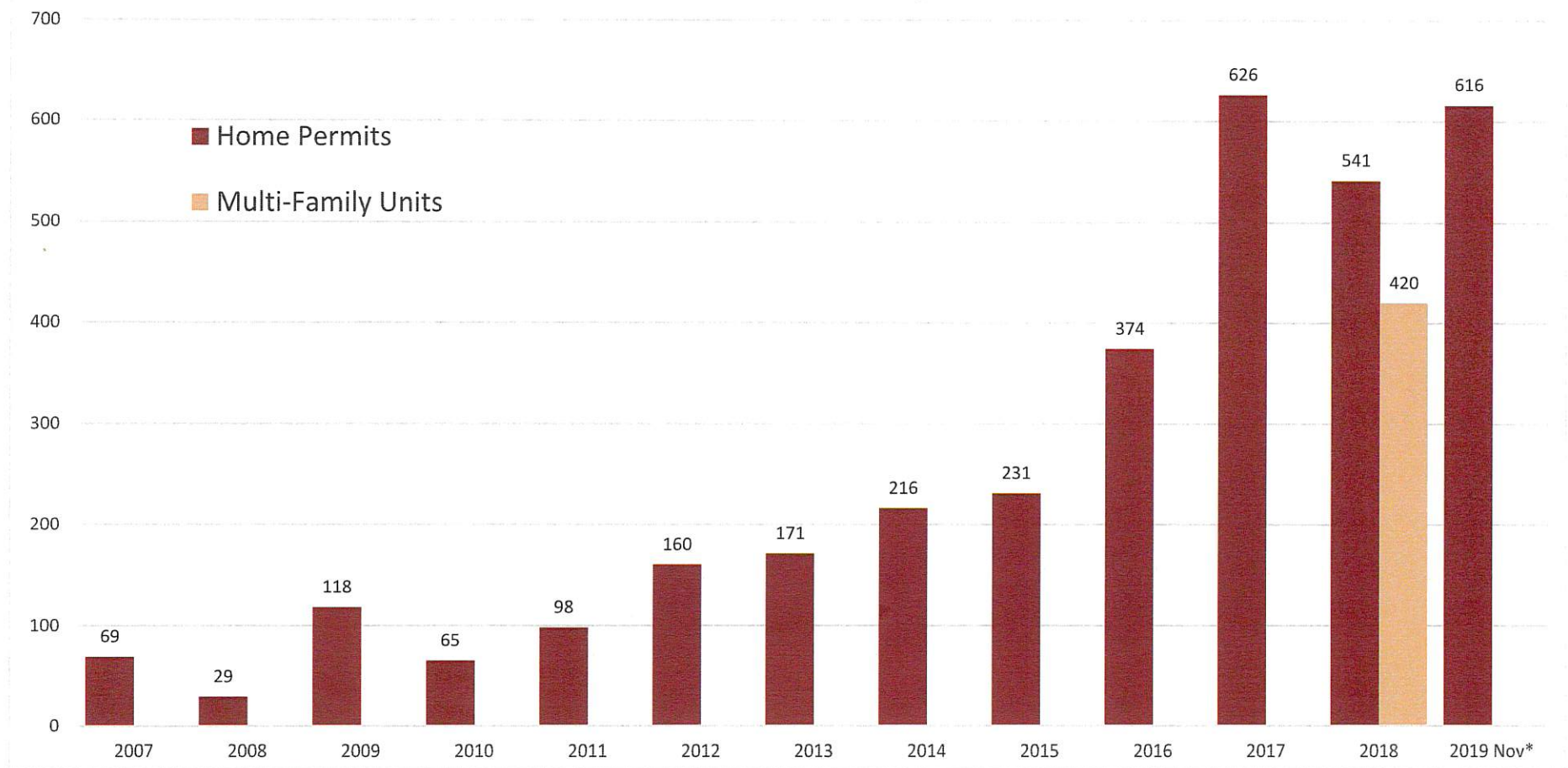
Manor 2030 Growth Projection City Limits, Shadowglen, Presidential Meadows Area



New Home Permits by Month



New Home and Multi-Family Permits Issued by Calendar Year 2007 - 2019



2012 - 2018	AVG RBDs
JAN	28
FEB	35
MAR	40
APR	22
MAY	30
JUN	29
JUL	19
AUG	22
SEP	33
OCT	25
NOV	14
DEC	34
TOTAL	331

2013	RBDs
JAN	29
FEB	1
MAR	27
APR	0
MAY	24
JUN	19
JUL	7
AUG	28
SEP	6
OCT	3
NOV	12
DEC	15
TOTAL	171

2014	RBDs
JAN	2
FEB	14
MAR	12
APR	32
MAY	64
JUN	10
JUL	12
AUG	7
SEP	34
OCT	10
NOV	1
DEC	18
TOTAL	216

2015	RBDs
JAN	17
FEB	53
MAR	18
APR	28
MAY	20
JUN	18
JUL	28
AUG	9
SEP	19
OCT	12
NOV	9
DEC	0
TOTAL	231

2016	RBDs
JAN	35
FEB	33
MAR	40
APR	36
MAY	26
JUN	12
JUL	14
AUG	21
SEP	52
OCT	25
NOV	1
DEC	79
TOTAL	374

2017	RBDs
JAN	51
FEB	66
MAR	107
APR	8
MAY	61
JUN	75
JUL	17
AUG	52
SEP	43
OCT	47
NOV	25
DEC	74
TOTAL	626

2018	RBDs
JAN	60
FEB	80
MAR	71
APR	46
MAY	14
JUN	45
JUL	28
AUG	17
SEP	51
OCT	41
NOV	40
DEC	48
TOTAL	541

2019	RBDs
JAN	41
FEB	23
MAR	15
APR	89
MAY	73
JUN	68
JUL	50
AUG	85
SEP	41
OCT	72
NOV	60
DEC	
TOTAL	616

MONTHLY TOTALS PERMITTING FY 2013-2014

CITY OF MANOR, TX

	ALL PERMITS ISSUED	RBD PERMITS	#INSPECTIONS	#COs	TECH FEES
October	14	3	398	21	\$ 400.00
November	23	12	166	25	\$ 580.00
December	27	15	158	6	\$ 810.00
January	16	2	202	8	\$ 270.00
February	21	14	257	11	\$ 530.00
March	24	12	289	22	\$ 490.00
April	46	32	190	10	\$ 1,280.00
May	80	64	307	8	\$ 2,440.00
June	33	10	501	15	\$ 1,290.00
July	23	12	491	8	\$ 630.00
August	20	7	472	9	\$ 620.00
September	42	34	524	24	\$ 1,240.00
Totals	369	217	3,955	167	\$ 10,580.00

MONTHLY TOTALS PERMITTING FY 2014-2015

CITY OF MANOR, TX

	ALL PERMITS ISSUED	RBD PERMITS	#INSPECTIONS	#COs	TECH FEES
October	25	10	476	29	\$ 380.00
November	12	1	301	20	\$ 305.00
December	28	18	342	38	\$ 970.00
January	30	17	224	15	\$ 535.00
February	69	53	270	20	\$ 1,770.00
March	33	18	365	15	\$ 690.00
April	53	28	427	15	\$ 1,130.00
May	53	20	379	8	\$ 930.00
June	32	18	510	12	\$ 780.00
July	42	28	605	16	\$ 1,235.00
August	23	9	609	26	\$ 565.00
September	28	19	627	30	\$ 760.00
Totals	428	239	5,135	244	\$ 10,050.00

MONTHLY TOTALS PERMITTING FY 2015-2016

CITY OF MANOR, TX

	ALL PERMITS ISSUED	RBD PERMITS	#INSPECTIONS	#COs	TECH FEES
October	27	12	510	24	\$ 725.00
November	35	9	484	16	\$ 835.00
December	12	0	412	44	\$ 240.00
January	55	35	219	9	\$ 1,320.00
February	52	33	325	8	\$ 1,160.00
March	72	40	490	16	\$ 1,710.00
April	66	36	562	9	\$ 2,010.00
May	40	26	449	9	\$ 1,140.00
June	34	12	575	14	\$ 780.00
July	28	14	675	36	\$ 660.00
August	38	21	528	41	\$ 675.00
September	64	52	589	39	\$ 1,700.00
Totals	523	290	5,818	265	\$ 3,120.00
					\$ 9,835.00

MONTHLY TOTALS PERMITTING FY **2016-2017**

CITY OF MANOR, TX

	ALL PERMITS ISSUED	RBD PERMITS	#INSPECTIONS	#COs	TECH FEES
October	37	25	663	16	\$ 780.00
November	12	1	688	26	\$ 310.00
December	93	79	558	26	\$ 2,530.00
January	61	51	425	17	\$ 1,900.00
February	89	66	552	15	\$ 2,595.00
March	138	107	969	24	\$ 4,000.00
April	27	8	942	18	\$ 695.00
May	82	61	1,011	61	\$ 2,280.00
June	102	75	1,167	49	\$ 2,945.00
July	41	17	1,198	41	\$ 885.00
August	70	52	1,133	53	\$ 2,595.00
September	64	43	1,104	53	\$ 1,305.00
Totals	816	585	10,410	399	\$ 22,820.00

MONTHLY TOTALS PERMITTING FY **2017-2018**

CITY OF MANOR, TX

	ALL PERMITS ISSUED	RBD PERMITS	#INSPECTIONS	#COs	TECH FEES
October	63	47	848	26	\$ 1,910.00
November	51	25	1,032	46	\$ 1,840.00
December	89	74	946	58	\$ 2,190.00
January	75	60	1,323	28	\$ 2,050.00
February	93	80	1,177	48	\$ 2,810.00
March	96	71	1,543	62	\$ 2,515.00
April	73	46	1,557	56	\$ 1,745.00
May	70	14	1,358	54	\$ 1,885.00
June	85	45	1,187	60	\$ 2,200.00
July	62	28	1,175	56	\$ 1,295.00
August	47	17	1,140	59	\$ 1,460.00
September	66	51	793	40	\$ 1,515.00
Totals	870	558	14,079	593	\$ 23,415.00

MONTHLY TOTALS PERMITTING FY **2018-2019**

CITY OF MANOR, TX

	ALL PERMITS ISSUED	RBD PERMITS	#INSPECTIONS	#COs	TECH FEES
October	68	41	946	58	\$ 1,550.00
November	66	40	973	32	\$ 1,770.00
December	74	48	1,090	61	\$ 2,295.00
January	74	41	1,078	27	\$ 1,580.00
February	59	23	911	32	\$ 1,210.00
March	65	15	1,139	36	\$ 1,120.00
April	118	89	1,040	55	\$ 3,270.00
May	100	73	1,212	55	\$ 2,720.00
June	101	68	1,211	39	\$ 2,770.00
July	100	50	1,401	50	\$ 1,745.00
August	146	85	1,549	48	\$ 3,385.00
September	100	41	1,571	65	\$ 1,975.00
Totals	1071	614	14,121	558	\$ 25,390.00

MONTHLY TOTALS PERMITTING FY **2019-2020**

CITY OF MANOR, TX

	ALL PERMITS ISSUED	RBD PERMITS	#INSPECTIONS	#COs	TECH FEES
October	120	72	1,752	64	\$ 2,710.00
November	109	60	1,228	34	\$ 2,345.00
December	47 (12/13/19)	30 (12/13/19)	742 (12/13/19)	26	\$1,270
January					
February					
March					
April					
May					
June					
July					
August					
September					
Totals	276 (12/13/19)	162 (12/13/19)	3,722 (12/13/19)	124	\$ 6,325

